

TOWN OF SWANTON
1 Academy Street
Swanton, VT 05488
802-868-7418
townadmin@swantonvermont.org

NOTICE OF VACANCY

ZONING ADMINISTRATOR

The Town of Swanton (population of 6,894) has an immediate opening for a Zoning Administrator. This is a full-time 40 hour per week position and will report to the Town Administrator. The position is responsible for assisting applicants with zoning permit applications, conditional use permit applications, scheduling meetings and preparing agendas for the Planning Commission and the Development Review Board as well as to enforce the zoning by-laws and taking appropriate action when violations are reported. For a complete job description please visit our website at www.swantonvt.gov. The salary range for this position is \$57,200.00 to \$70,000.00 annually with a full benefit package. Interested individuals may apply by submitting their resume and three letters of reference to:

Town of Swanton
Attn: Brian Savage, Town Administrator
P. O. Box 711
1 Academy Street
Swanton, VT 05488

The Town of Swanton is an equal opportunity employer.