

Any questions, comments or concerns about the minutes should be addressed to Amy Giroux, Zoning Administrator at (802) 868-3325

**MINUTES
TOWN OF SWANTON
SWANTON PLANNING COMMISSION
Town Office Building
1 Academy Street, Swanton, VT 05488
*Wednesday, May 25, 2022 at 6:00 p.m.***

Present: Ed Daniel, Chair; Andy LaRocque, Oliver Manning (Call In), Heather Buczkowski, Members; Amy Giroux, Zoning Administrator; Joseph Cava, Administrative Assistant

*All motions carried unanimously unless specified otherwise.

1. Call to Order – Mr. Daniel called the meeting to order at 6:01 p.m.
2. Agenda Review
3. Review of minutes of May 18, 2022

Mr. LaRocque made a motion to approve the draft minutes from the 5/18/22 Planning Commission meeting, seconded by Ms. Buczkowski. Motion carried.

4. Zoning Administrator's Report

No updates.

5. Cannabis Seminar

Mr. Daniel and Ms. Giroux participated in a Zoom cannabis seminar on Tuesday. The seminar was divided between growing, manufacturing, and approval of sales. The seminar primarily related to individual municipal votes approving the sale of cannabis. Growing and manufacturing is regulated by the State of Vermont.

Growing on a retail level is subject to regulations from the State, but any operation would be subject to the same types of permitting as any other commercial operation. Ms. Giroux added that the current bylaws limit the growth of cannabis for retail sale in light manufacturing/agricultural districts and in any other zoned district as a conditional use, with the exception of the Village in Swanton.

6. Municipal Plan Review

Mr. Savage and Ms. Brunswick have been exchanging edits on the RFP. The deadline to submit the RFP is June 1, 2022. Mr. Daniel asked if a copy could be sent to members of the Planning Commission for review before its submittal? Ms. Giroux said she would send out a copy once its available.

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Following Ms. Brunswick's recommendation at the previous Planning Commission meeting, Ms. Buczkowski recommended putting sections of the Municipal Plan out for review. Mr. Manning, in conjunction with Ms. Buczkowski recommended putting together a list of community groups to participate in individual sections of the Municipal Plan. Mr. Daniel expressed putting together a list of community groups and sending out a questionnaire to start building feedback. Some of these groups could include:

Town/Village Government

- Town/Village Offices
- Town Selectboard
- Board of Village Trustees

Fire/Emergency Services

- Fire Protection
- Police Protection
- Missisquoi Valley Rescue

Municipal Services/Utilities

- Municipal Water and Wastewater Services
- Swanton Electric
- Town and Village Highway Departments
- Public Transportation

Community Commissions/Resources

- Abenaki Tribal Council
- Swanton Public Library
- Missisquoi Valley Wildlife Refuge
- Swanton Chamber of Commerce
- Swanton Enhancement Project
- Swanton Parks and Recreation
- Swanton Arts Council
- Swanton Energy Commission
- Franklin County Industrial Development Corporation (FCIDC)

Education

- Elementary School
- Middle School
- High School

7. Set Next Planning Commission Meeting Date

Wednesday, June 15, 2022 at 6:00 p.m.

8. Public Comment - None

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9. Any Other Necessary Business - None

10. Adjournment

Mr. LaRocque made a motion to adjourn the meeting at 6:55 p.m., seconded by Mr. Manning. Motion carried.

Respectfully Submitted,

Joseph Cava
Administrative Assistant

Ed Daniel, Chair

Ross Lavoie, Vice Chair

Andy LaRocque

Oliver Manning

Heather Buczkowski