

**MINUTES
TOWN OF SWANTON
SPECIAL SELECTBOARD MEETING
Town Office Building
1 Academy Street, Swanton, VT 05488
Tuesday, January 31, 2023 @ 12:00 noon**

Present: James Guilmette, Chair; Nicole Draper, Ed White Sr., Steven Bourgeois, Members; Brian Savage, Town Administrator.

- A. Call to Order – Mr. Guilmette called the meeting to order at 12:00 noon
- B. Pledge of Allegiance – Mr. Guilmette led those present in the Pledge of Allegiance
- C. Agenda Review – Mr. Savage mentioned one item to be brought up under other necessary business.
- D. Meeting Topics
 - 1. Correct the proposed 2023 General Fund Budget – Mr. Savage explained that the Selectboard had voted to add an appropriation of \$1500.00 to Laura’s House. Somehow the \$1500.00 was not in the budget that the Board approved for the General Fund. The amount has been added to the General Fund. Mr. White made a motion to approve the correction by adding \$1500.00 to the General Fund Budget, Mr. Bourgeois seconded. There being no further discussion the motion carried unanimously.
 - 2. Review and approve the 2023 Town Meeting Warning – Mr. Savage distributed the Warning for the 2023 Town Meeting to be held on March 7, 2023 with the information meeting to be held jointly with the Village on February 28, 2023 at 7:00 pm at the Swanton Village Complex. Ms. Draper pointed out that the MVSD School Informational meeting is the same night. Mr. Savage said the School District did not communicate this to the Town. Ms. Draper made a motion to approve the Town Meeting Warning, seconded by Mr. White. There being no further discussion, motion carried unanimously.
 - 3. Any Other Necessary Business – Mr. Savage distributed the Covid-19 sick leave policy that expired on December 31, 2022. He mentioned that when it was brought to the Board this past fall, they failed to take action on extending it. We have now an employee out with Covid and they have inquired as to what the policy is. Ms. Draper mentioned that Covid is again widespread. Mr. Bourgeois made a motion to extend the Covid-19 sick leave until December 31, 2023. Mr. White seconded. There being no further discussion, motion carried unanimously.
- E. Adjournment – There being no further business Ms. Draper made a motion to adjourn, seconded by Mr. White. Motion carried unanimously. The meeting adjourned at 12:10 pm.

Minutes taken by Brian Savage

Received and filed by:

Cathy Fournier, Town Clerk

Date

