

**DRAFT MINUTES
TOWN OF SWANTON
SPECIAL SELECTBOARD MEETING
Swanton Town Offices
1 Academy Street
Swanton, VT 05488**

Friday, April 26, 2024 – 10:00 am

Present: Joel Clark-Chair, Steve Bourgeois, Nicole Draper, Cody Hemenway-Members, Brian Savage-Town Administrator

- A. Call to Order
Mr. Clark called the meeting to order at 9:58 am.

- B. Agenda Review
Mr. Clark reviewed the agenda. Mr. Hemenway requested to add a Police Update.

- C. Public Comment
None

- D. Executive Session (Personal)
Ms. Draper made a motion to enter executive session at 10:00 am, seconded by Mr. Hemenway. Motion carried.

Ms. Draper made a motion to exit the executive session at 10:27 am, seconded by Mr. Hemenway. Motion carried.

Mr. Hemenway made a motion to pay Tanya Dufresne \$6,460.82 for earned vacation and sick leave, seconded by Ms. Draper. Motion carried.

- E. Set hourly wage minimum and maximum for Asst. Town Clerk & Asst. Town Treasurer
Mr. Hemenway made a motion that the salary range for Assistant Town Clerk/Assistant Treasurer be \$23-\$28 per hour starting wage, seconded by Mr. Bourgeois. Motion carried.

- F. Any other necessary business
Mr. Bourgeois made a motion for Mr. Savage to sign VSA Permit to the State of Vermont, seconded by Mr. Hemenway. Motion carried.

Mr. Hemenway updated the new scheduled additional 2-hours of coverage of Swanton Village Police is going well and they are documenting coverage better.

G. Public comment
None

H. Adjourn
**Ms. Draper made a motion to adjourn at 10:44am, seconded by Mr. Hemenway.
Motion carried.**

Respectfully submitted by
Christina Candels-Administrative Assistant