

**DRAFT MINUTES
TOWN OF SWANTON
SPECIAL SELECTBOARD MEETING
Town Office Building
1 Academy Street, Swanton, VT 05488
In-Person & By Zoom
TUESDAY
March 25, 2025 – 6:00 pm**

Present: Joel Clark-Chair, Earl Fournier, Nicole Draper, Steve Bourgeois, Nicholas Brosseau-Members, Brian Savage-Town Administrator, Cathy Fournier-Town Clerk, Christina Candels-Assistant Town Administrator

Zoom: No Attendance

A. Call to Order

Mr. Clark called the meeting to order at pm.

B. Pledge of Allegiance

Mr. Clark led those in attendance in the Pledge of Allegiance.

C. Agenda Review

Ms. Cathy Fournier requested to add allocation of funds discussion.

Mr. Savage requested to add a Letter of Support for FCIDC grant application.

Mr. Savage requested to add

D. Public Comment

E. Meeting Topics

1) Review proposal for duct work removal and re-installation at Swanton Public Library

Mr. Savage received a quote from Alliance Group to move the duct work as part of the planned repairs in the amount of \$27,965.00. Mr. Clark said they reviewed this with the estimate from Mr. Scangus for the project. Alliance is the company who installed the furnaces.

Mr. Bourgeois made a motion to approve the quote from Alliance Group Services LLC, to spend up to \$28,000, and approve Mr. Savage to sign a contract, seconded by Ms. Draper. Motion carried.

Discussion:

Mr. Fournier asked if they would perform the work in the time schedule of the project?

Mr. Savage said yes, Mr. Scangus will coordinate all the time.

Mr. Fournier asked if they would also check the entrance? Yes Mr. Menard has added that to his list of items.

Mr. Brosseau said he was told a light fixture fell and the library wanted the other fixtures checked. Mr. Savage said the electrician came and fixed the power so they could have.

light in the room. The electrician is booked but will order a new fixture and check the rest of the lights.

2) Allocation of Funds

Ms. Cathy Fournier said on 12-19-24 the Selectboard meeting the board discussed earmarking \$120,000 of Special Funds for the library to fix the icing/insulation work. The Selectboard did not make a motion to do this.

Mr. Savage also updated the board on the window repairs upstairs. Mr. Menard has ordered the supplies.

Mr. Fournier made a motion to allocate \$120,000 for the repairs to the library, insulating the attic repair of the entrance from Special Funds, seconded by Mr. Brosseau. Motion carried.

3) Letter of Support

Mr. Savage said FCIDC is applying for a grant for a to upgrade the roof on 60 Jonergin Dr, they have requested a letter of support from the Selectboard. H2O currently occupies the building. Once FCIDC finds a tenant for the building H2O will vacate the building.

Mr. Bourgeois made a motion for the Selectboard Chair to sign the letter of support, seconded by Mr. Fournier. Motion carried.

4) Financial Policy Update signatures.

Mr. Savage has updated the policy for the Selectboard members to sign. This was approved at the last meeting.

5) Veterans Flags

Mr. Savage said they planned to order 25 flags. 15 have been bought and paid. Mr. Savage said he has others who have committed to buying them. Mr. Savage said the difference is \$650 and believes they will sell once they have them. Mr. Savage would like the authorization to spend \$650 and order them.

Mr. Bourgeois made a motion to authorize Mr. Savage to spend \$650 and order the flags, seconded by Mr. Fournier. Motion carried.

6) Liquor Control

Mr. Brosseau made a motion to recess the Regular Selectboard meeting and enter into the Liquor Control meeting at 6:16 pm, seconded by Ms. Draper. Motion carried.

1) Green Mountain Bistro LLC- No Violations

First Class, Third Class & Outside Consumption permit-Renewal

2) Home Good LLC-New

Tobacco Substitute Endorsement-New

3) Mama Bear Inc dba Swanton House of Pizza-No Violations
First Class-Renewal

4) A&A Brothers LLC (St. Maries)-No Violations
Second Class, Tabaccos Substitute Endorsement & Tobacco License-Renewal

Home goods did not apply for both license last week because vapes are not covered under the regular tobacco licenses.

Mr. Fournier made a motion to approve all licenses listed, seconded by Mr. Brosseau. Motion carried.

Discussion: Mr. Clark said Home Goods will sell tobacco, vapes and adult items. Mr. Clark said that building is for retail, so this business did not need conditional use approval from the DRB it is permitted. Mr. Clark has heard concern about this but if retail is a permitted use.

Ms. Draper made a motion to adjourn the Liquor Control meeting and resume the Regular Selectboard meeting at 6:19 pm, seconded by Mr. Fournier. Motion carried.

F. Any Other Necessary Business
None

G. Public Comment (Reprise)
None

H. Adjourn

Ms. Draper made a motion to adjourn at 6:20 pm, seconded by Mr. Brosseau. Motion carried.

Respectfully submitted by
Christina Candels-Assistant Town Administrator