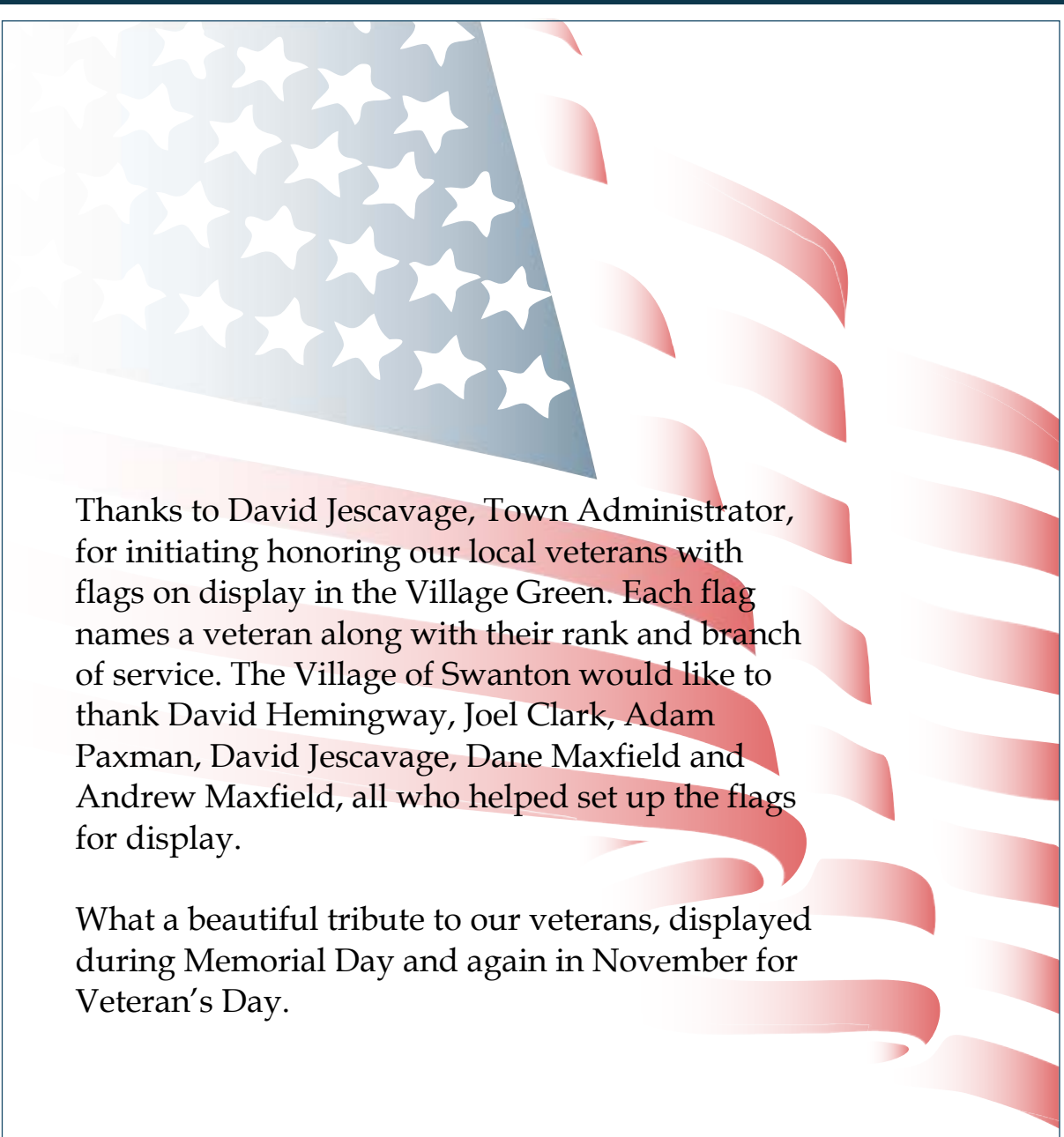


VILLAGE OF SWANTON ANNUAL REPORT 2019



VETERAN FLAGS IN THE PARK
THANK YOU FOR YOUR SERVICE



Thanks to David Jescavage, Town Administrator, for initiating honoring our local veterans with flags on display in the Village Green. Each flag names a veteran along with their rank and branch of service. The Village of Swanton would like to thank David Hemingway, Joel Clark, Adam Paxman, David Jescavage, Dane Maxfield and Andrew Maxfield, all who helped set up the flags for display.

What a beautiful tribute to our veterans, displayed during Memorial Day and again in November for Veteran's Day.

**The Village of Swanton
thanks our Veterans...
Past, Present and Future.**

2019
ANNUAL REPORT



**VILLAGE OF
SWANTON**
VERMONT

For The Year Ending

DECEMBER 31, 2019

Printed By Authority



VERMONT CORRECTIONAL INDUSTRIES

Please Bring This Report to the Village Meeting

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VILLAGE OFFICERS

PRESIDENT

Neal Speer

Term Expires March 2020

VILLAGE CLERK

Dianne Day

Term Expires March 2020

TRUSTEES

Adam Paxman
Christopher Leach
Eugene LaBombard

Term Expires March 2020
Term Expires March 2021
Term Expires March 2022

DELINQUENT TAX COLLECTOR

Betty Cheney

Term Expires March 2020

APPOINTED BY TRUSTEES

Reginald Beliveau, Jr.
Jason Butler
Leonard Stell

Village Manager
Fire Chief
Police Chief

PAYROLL SUMMARY

In 2019, the total payroll for all departments amounted to \$2,518,628.28.

VILLAGE OF SWANTON ANNUAL WARNING

The legal voters of the Village of Swanton are hereby warned and notified to meet at the Swanton Village Complex, 120 First Street, Swanton, Vermont on Tuesday, March 3, 2020 at 7:00 a.m. to vote on the articles set forth. All articles are to be voted by Australian Ballot. The polls open at 7:00 a.m. and close at 7:00 p.m.

- Article 1: To elect from the legal voters of said Village the following officers:
President for a 1 year term
Trustee for a 3 year term
Clerk for a 1 year term
Collector of Delinquent Taxes for a 1 year term
- Article 2: Shall the voters of the Village of Swanton appropriate \$131,726 for the operation and maintenance of the General Fund for 2020?
- Article 3: Shall the voters of the Village of Swanton appropriate \$517,597 for the operation and maintenance of the Highway Department for 2020?
- Article 4: Shall the voters of the Village of Swanton appropriate \$80,833 for the operation and maintenance of the Fire Department for 2020?
- Article 5: Shall the voters of the Village of Swanton appropriate \$686,886 for the operation and maintenance of the Police Department for 2020?
- Article 6: Shall the voters of the Village of Swanton authorize the Board of Trustees to place surplus funds in the Highway Department anticipated to be \$30,615 into a capital fund for future equipment purchases and paving projects?
- Article 7: Shall the voters of the Village of Swanton authorize the Board of Trustees to place surplus funds in the General Department anticipated to be \$20,600 into a capital fund for future Municipal Complex upgrades?
- Article 8: Shall the voters of the Village of Swanton authorize the Board of Trustees to place surplus funds in the Fire Department anticipated to be \$18,400 into a capital fund for future purchases?
- Article 9: Shall the voters of the Village of Swanton authorize a 0% 5-year loan from the Community Development Block Grant (CDBG) Revolving Loan funds not to exceed \$25,000 for the Water Department to replace water lines?

The legal voters of the Village of Swanton are further notified that an Informational Meeting will be held at the Swanton Village Complex on Monday, February 24, 2020 at 7:00 PM for the purpose of explaining all the Budget items to the voters.

Dated at Swanton, Vermont this 27th day of January 2020.

Neal Speer, President Neal A. Speer Chris Leach, Trustee Christoph D. Leach

Eugene LaBombard, Trustee Eugene LaBombard Adam Paxman, Trustee Adam Paxman

Received and filed this 27th day of January 2020

Dianne Day
Dianne L. Day, Village Clerk

**BASIC FINANCIAL STATEMENTS
INDEPENDENT AUDITOR'S REPORT
MANAGEMENT'S DISCUSSION AND ANALYSIS
December 31, 2019**

The Village of Swanton was audited by Kittell, Branagan & Sargent, an independent auditing firm, for the year ending December 31, 2019. To view this report in full stop by the Swanton Village Office, Monday thru Friday, 7:30 a.m. to 4:00 p.m. or call 868-3397 to request a copy.

Thank You
Village of Swanton Management

VILLAGE TRUSTEES & MANAGER'S REPORT

2019 in Review: 2019 was a year of collaboration and cooperation to make our community an even better place to live and raise a family. We had many small projects throughout the year, but I'll mention the two that stand out in my mind. A new playground project which was completed over the summer was funded completely by donations. This is an excellent example of caring community partners having a vision and pulling the community together to make the vision a reality. Another project relating to community involvement is the Marble Mill Master Plan project. Again, this is a grassroots project spearheaded by community partners working with a grant designed to re-image this valuable resource. The next step of this project is to break down the master plan out into stages which are more manageable for implementation and look for more grants as the initial source of funding. The Village is excited to accept the help from our community partners on projects of this nature. We can't do it alone, but together we can accomplish great things.

Water Treatment Plant – The plant continues to operate well. We had an issue with one of the filters this year which led us to perform some major repairs. The repairs were performed by our in-house maintenance department under the direction of the manufacturer's designers and field engineers.

The State had requested testing of our water system for PFAS (per- and polyfluoroalkyl substances) this year. The testing was done Statewide, and it was our turn for testing, which our system tested clean with no detection of PFAS. Also, this year we investigated the feasibility of a river crossing for our waterline which serves the Village. Understanding the importance of having a redundant waterline was talked about in our Trustees meetings. We will continue to examine this important topic.

Wastewater Plant – We continue to work on our treatment process at the plant in order to reach the new State phosphorus rules and TMDL (Total Maximum Daily Load) limits. We found we can achieve the requirements for phosphorus removal by using more flocculant in our process, but it becomes tremendously expensive and unsustainable creating an excessive amount of sludge. We will continue to work with the Engineers to develop a process that will work for our system. We are amid a 20-year Engineering Inspection and Evaluation for this plant and the infrastructure. This inspection is a pretty comprehensive evaluation of this facility looking into all aspects of the operation as well as the pump stations, service lines and manholes, basically the entire sewer collection system.

Public Works – The public works crew kept busy this summer repairing sidewalks on Canada Street and New Street. They also had a couple of small paving projects on Brown Avenue and Depot Street and repaired 15 structures for sewer mains and 5 valve structures for water services. We are also working on mapping via GIS all our wastewater manholes, pump stations, structures and outfalls in preparation of the Wastewater Plants' 20-year operation and structures evaluation.

This crew also had projects to assist with repairs at the wastewater plant involving work on the lagoons and bank stabilization at the Hydro Plant. The summers seem too short when you have so many projects to complete. The spring, fall and winter months involve clean-up and preparing for the next snowstorm or planning the next infrastructure project that needs to be accomplished. It should be known that this department works well with the Swanton Town Highway crew as well. Sharing resources with regards to equipment and personnel is important in a small community. We are proud of the relationship that has been built and the culture of “doing what it takes” to make our community a great place to live.

Electric Department – The electric crew continues to keep our system reliable during normal conditions and during poor weather events. Some of these poor weather events are just not anything we can predict with regards to damaging our system. A high wind event in July toppled some pretty large trees along the lake. When events like this happen, all we can do is respond to the event the best we can and restore power as quickly and safely as possible. We strongly encourage you to stay clear of downed lines. Whether they look like cable or telephone lines, they could be tangled up in the electrical lines and thus have the potential to be energized. The Swanton Village Electric Department celebrated 125 years of service this year. We held a Public Power Day event to celebrate that milestone. A ZEM (Zero Energy Modular Home) was on display in the park for two weeks. The organizers of the event, Efficiency Vermont, VT Gas and VPPSA (Vermont Public Power Supply Authority) had display tables during the final day of Public Power Week. It was noted that this event and the visits to the ZEM during its stay in Swanton were the most participated/visited in the State. We would also like to thank the Electric Department for having their trucks on display as well as the Fire Department for displaying the new Ladder Truck. Being a publicly owned utility is important to us as a community. We are local, we are reliable, and we care about our customers and the service we provide to the community.

Hydro Plant – Albert Paradis retired after 11 years as an operator at the plant and we all wish him all the best in his retirement years. We welcomed Dan Chevalier and Joshua Packard on board in January and December, respectively, as operators. Generation was up from the previous two years largely in part due to the reestablishment of the impoundment after the rubber air bladder replacement but also due to an extended runoff in the spring as well as highwater events throughout the year including the record setting October 31st storm. The reliability of the hydro plant is due largely in part to the Operation and Maintenance crews who are diligent in monitoring and maintaining the equipment. We are also in the beginning stages of a 5-year relicensing process of the Hydro Plant. This is a license that will allow us to continue to perform as a Hydroelectric facility for another 30 years.

Maintenance Department – Continued predictive, corrective and preventative maintenance is proving beneficial. Spotting problems before a breakdown allows the maintenance crew to plan, purchase and work on our terms. Unpredictable repairs affect performance of equipment and

becomes more costly. We are proud of the work this team has done to ensure our tax dollars and ratepayers monies are well spent.

Front Office – Some important things we'd like to share with everyone is that we had 3 newborns arrive this year. Katie, Chad and Kyle were all blessed with beautiful babies this year. We also hired 3 new employees to replace recent or soon to be retirees within the Village, Dan Chevalier, Josh Packard and Jody Benoit.

Our office staff continues to serve our customers with excellent customer service while providing billing, IT Support, payroll and Human Resources to all our other departments. We are proud of the service we provide with such a small staff.

Overall, 2019 was a year filled with projects which were championed by our community partners and our supportive citizenry. It takes all of us to work together to make a community as special as what we have today. Every one of us are as important as the other. We all make this a community and are responsible for the culture and the climate that our visitors experience while they visit us. Our beautifully historic and picturesque community draws people to visit, it's each one of us that make them stay. Thank you for volunteering, participating and being involved.

Thank you to all the residents of Swanton Village for their continued support.

Respectfully Submitted,
Reginald Beliveau Jr., Village Manager
Chris Leach, Village Trustee
Adam Paxman, Village Trustee

Neal Speer, Village President
Eugene LaBombard, Village Trustee

SWANTON VILLAGE FIRE DEPARTMENT

EST. 1889

P.O. Box 279

Swanton, Vt. 05488

Non-Emergency Station (802) 868-7352

Village Fax (802) 868-3930

Our call numbers for 2019 are as follows:

We responded to 228 calls/ 62 Motor Vehicle Accidents, 24 Fire Alarms, 18 Structure Fires (Anything in, on, or attached to a building), 1 Hazardous Material, 3 Brush/ Grass Fires, 3 Trash/ Rubbish Burning / 31 Medical Assists, 3 Water/ Ice Rescues, 15 Carbon Monoxide Alarms, 6 Motor Vehicle Fires, 8 Gas Leaks, 11 Road Hazards, 7 Smoke Investigations, 7 Burn Complaints, 8 Good Intentions and 21 Mutual Aide responses to assist other towns which are typically large structure fires.

The Calls in the Village were 69. Town Calls 207

Year	MVA	Fire Alarms	CO Alarms	Structure	HazMat	Grass	Garbage	Med Assist	Water	G.I.	Vehicle Fires
2019	62	24	15	18	1	3	3	31	3	8	6
2018	72	41	11	9	2	8	8	28	4	51	8
2017	87	33	14	14	3	6	16	45	6	38	5
2016	70	20	13	25	2	8	6	34	3	38	7
2014	65	50	12	14	5	13	26	21	8	51	8
2013	59	28	22	38	7	11	28	22	3	32	9
2012	65	49	23	33	1	18	11	12	9	28	6
2011	88	25	16	30	9	8	1	13	10	26	3
2010	85	30	19	27	4	16	6	17	9	55	5

On behalf of the Officers and all the members we would like to give a **BIG THANKS** to the taxpayers and the Truck Committee Members (Deputy Chief Jason Cross, Pete Prouty, Nick Schuster and Alex Bourdeau) for the successful purchase of two new trucks. Engine 3 is our new Engine/Tanker which carries over 2800 gallons of water and seats 6 fire fighters and Ladder 4 which is an 80-foot Quint (Ladder and Waterway) also holds 6 personnel. Both trucks have been integrated into the fleet and both have performed at structure fires.



Ladder 4



Engine 3

The final outcome of the truck purchase is a 7.72% increase in the fire department budget. The tax rate for 2019 was .04680 based on an assessed value of \$200,000 your taxes for fire were \$93.60. Moving forward into 2020 the tax rate will be .0504 which based on a \$200,000 assessed value your new tax bill will be \$100.80 for fire. This works out to a \$7.20 increase over 2019. **Whether you live in the village or in the town you pay the same tax rate.** The town is responsible for 76% of the budget and the Village is responsible for 24%. The spread is based on a rolling 5-year average to the Grand list.

I would like to sincerely thank Chief Timothy Girard for his service. In 2019 Chief Girard retired after 7 years of dedicated service. Chief Girard continues to be an integral part of this department as a firefighter now. Chief Girard has over 40 years of service and has been a key player in the fire service. He is Past President of the Vermont State Fire Fighters Association and Past President of the Franklin County International Fire Fighters Association.

Our entire membership would also like to thank the Village and Town employees for their continued support and assistance over the past year. Swanton Police, Swanton Electric, Swanton Public Works and the Village and Town Offices.

On behalf of the members of the fire department I would like to thank you all for your support, we are YOUR fire department whether you live in the Village or the Town; we are the **SWANTON FIRE DEPARTMENT.**

Sincerely

Jason Butler
Fire Chief

Fire Department Roster as of December 2019

Fire Chief Jason Butler, Deputy Chief Jason Cross, Captain Dan Chevalier, Captain Ronnie Young Jr, Lieutenant Troy Campbell, Lieutenant Jonah Snide, Lieutenant in Training Lawrence Boussey, Fire Fighters Reginald Beliveau Jr, Alex Bourdeau, Christopher Constantine, Daryl Domina, Tim Girard, Keesy Jaring, Kaleb Ladue, Gary Longe, Avery Mitchinson, Josh Packard, Lyndsay Potter, Pete Prouty, Josh Reed, Dusten Robtoy, Brian Savage, Nick Schuster, Ryan Washburn and Barry Wood.

Cadets: Kody Bruyette, Chandler Campbell, John Greer Jr, Hannah Johnson, Rayven Johnson and Kaleb Masse.

Swanton Fire Auxiliary: Ashley Chevalier, Nicole Cross, Stephanie Cook, Kathy Girard, Ashley Dufresne, Michelle Dufresne, Samantha Nalepa, Amanda Johnson, and Patsy Trombley.

SWANTON VILLAGE POLICE REPORT

The Swanton Village Police Department is comprised of a team of five full time officers, one SRO (Student Resource Officer) at MVU, one full time Dispatcher/Administrative Officer and six part-time officers. We also brought on new part-time officers to meet the needs of the community. As a department we continue to make great strides to reduce crime and apprehend those responsible.

We contract with the Town of Swanton and the contract has been going very well. We have been providing contracted services in the Town of Swanton from April 1, 2012 and hope to keep that relationship going. Our hours of coverage in Swanton Town are from 5 PM to 1 AM seven days a week.

The Swanton Village Police Department responded to 2,616 total calls for service in 2019. Of the calls for service we responded to 1,694 in the Village and 863 calls in the Town of Swanton. We stopped a total of 471 vehicles in the Village of Swanton issuing 380 warnings and 91 traffic tickets. In the Town of Swanton we stopped a total of 397 motor vehicles and issued 380 warnings and 109 traffic tickets. We wrote \$15,771 worth of traffic tickets in the Village of Swanton and \$18,602 in the Town of Swanton.

We continue to take in unwanted prescription medication during the normal work day so that we can prevent the diversion of unwanted prescription medication. This program, along with the two National Drug Take Back days, have been very helpful in our area. We took in more than 110 pounds of prescription medication.

We saw a decrease in vandalism in the Village and Town to the public infrastructure this past year. The community has played a significant role in reducing the vandalism within our community. We continue to ask our community members to inform us about vandalism regardless of the amount of damage.

The Swanton Village Police Department continues working to integrate a full Community Oriented Policing Strategy. The department is here to serve the community. We strongly believe that in this day and age crime control must be augmented with community-based strategies that help prevent neighborhood crime, reduce fear, and enhance the quality of life in Swanton, Vermont. When the community members' work together in partnership with law enforcement, we can identify underlying causes and search for the best ways to solve our local problems. Crime can seep into our community, changing our neighborhoods, frightening our senior citizens, and influencing our children. We need to take action to find the best ways to address these concerns before serious problems begin. By working together we can establish a lasting partnership that will benefit everyone.

In 2019 we continued a Parks Patrol program. This was very positive and allowed us to target areas on foot and by bike.

We again sponsored National Night Out which was a great success. We had a large turnout with great conversation between officers and the citizens of our community. If anyone has suggestions on how we can make this event better please let us know.

A program adopted in 2017 by the Swanton Village Police Department is the Elder Assistance Program. One of the most devastating experiences for a family coping with Alzheimer's disease and similar afflictions is to have a loved one wander away from home and become lost. To give families some degree of security and peace of mind, the Swanton Village Police have set up this program for those suffering from Alzheimer's Disease, Dementia and elderly individuals at risk of wandering off and getting lost. This program allows residents of Swanton Village and Town to provide their loved one's information and photograph to the police department, to have on record, in the event an at risk family member wanders off some time in the future. This information can then be promptly dispatched to officers, without delay, and can help law enforcement locate the missing individual quickly and safely.

In 2018 we started a K9 Program with Officer Gagne being the handler for K9 Scout. In 2019 Officer Gagne and K9 Scout completed training at the Vermont Criminal Justice Training Council resulting in K9 Scout achieving certification as a drug detection K9 and a tracking K9.

The Swanton Village Police Department also acquired a Drone in 2019 that has been designed for multiple uses. The drone can be used for search and rescue, fire scenes, emergency management issues like monitoring infrastructure along with damage assessment from disaster related issues. The drone has been used several times for search and rescue and fire related scenes.

In 2020 Swanton Police will be sponsoring with hosting businesses in Swanton "Coffee with a Cop." We tried this a few years back with mixed results. We feel that it's time to resurrect this idea. Coffee with a Cop will provide the public an opportunity to meet with officers of the department on neutral ground and discuss issues of concern. We are hoping this will help our department understand the needs of the community and serve our communities needs more effectively.

We can be found on the web at www.swanton.net or check out our Facebook page.

As always, if you have any questions please call the Police Department because we are here to help you. We can be reached by phone at 868-4100.

***Respectfully Submitted,
Leonard Stell
Chief of Police***

**RECAP OF POLICE ACTIVITIES FOR THE YEAR 2019
VILLAGE OF SWANTON**






Offense Code	Total Incidents	Offense Code	Total Incidents
Robbery	2	Aggravated Assault	4
Assault Simple, Not Aggravated	29	Assault Intimidation	21
Burglary/B&E Force	6	Burglary/B&E No Force	2
Larceny Shoplifting	13	Larceny from Motor Vehicle	6
Larceny Bicycles	1	Larceny from Building	6
Larceny All Other	25	Theft of Motor Vehicle	6
Forgery/Counterfeit	1	Fraud/Bad Checks	1
Fraud	13	Vandalism	34
Weapon Law Violation	1	Lewd/Adultery	5
Regulated Drugs – Possession	2	Child Offense	2
Drive/Operate Under Influence	22	Liquor Violation	1
Disturbing the Peace	2	Quarrels	2
Family Disturbance	42	Disorderly Conduct/Other	10
Conditions of Release Violation	15	Impeding Police Officer	3
Phone Offense	1	False Info to Police Officer	2
Kidnapping	1	Perjury	1
Trespassing Violation	15	Fireworks	4
Obstructing Justice	1	Arrest on Warrant – Police Check	1
Accident-Injury-DMV Report	5	Accident-Damage – DMV Report	67
Motor Vehicle Disturbance	152	Careless Negligent Motor Vehicle	9
Attempting to Elude Police	2	DLS Criminal	28
LSA Motor Vehicle	5	Littering	5
Canine Use (Police Dog)	4	Alarm	70
Ambulance for Medical Assist	9	Animal Problem	30
Agency Assist	295	Attempting to Locate	18
Attempting to Locate	18	ATV Incident	2
Background Investigation	2	Boating Incident	1
Burglary Alarm	12	Citizen Dispute	103
Citizen Assist	203	Communications Offense	11
Dead Body	3	Directed Patrol	79
E911 Hangup	33	False Alarm	22
Foot Patrol	1	Intoxicated Person	14
Juvenile Problem	87	Lost or Found Property	38
Residence or Vehicle Lockout	33	Loitering	1
Motorist Assistance	2	Mental Health Assistance	1
Message Delivered	2	Missing Person	5
Not Classified	5	Noise Disturbance	18
Parking Problem	3	Property Damage, Non-Vandalism	2
Suspicious Person/Circumstance	245	Public Speaking Engagement	5
Property Watch	541	Search Warrant	6
Traffic Hazard	10	Threatening	7
Vehicle Serial # Inspection	42	Welfare Check	53
Larceny All Other	1	Possessing Marijuana/Hashish	1
State Speed Zones	1	Interstate Highway Regulations	1
Interstate Speed 1-19 MPH	1	Municipal Ordinance Speed Zone	32

RECAP OF POLICE ACTIVITIES FOR THE YEAR 2019
VILLAGE OF SWANTON Continued










Offense Code	Total Incidents	Offense Code	Total Incidents
Local Speed Town Highway	14	Regulations in Municipalities	1
Failure to Obey Enforcement Officer	1	Duty to Stop at Stop Sign	11
Starting Parked Vehicles	3	Signals Required	6
Passing School Bus	3	Basic Rule – Speed	2
Basic Rule/Curves/Intersection	1	Entertainment Picture Visible	3
Using Portable Electronic Device	2	Using Portable Electronic Outside	1
Texting Prohibited	1	Obstructing Windshields	3
Driver Possession Open Container	2	Trespass by Motor Vehicle	1
DUI Under 21	2	Person Under 21 Alcohol	1
Condition of Vehicle	8	Inspection of Registered Vehicle	6
Persons Required to Register	12	Failure to Carry Reg Certificate	2
ATV's Registration Required	1	ATV's Operation Along Public Hwy	1
ATV's Oper Across Public Hwy	1	ATV's Operation on Private Land	1
ATV's Under Influence	1	Display of Plates	2
Misuse of Number Plates	7	Operating Without License	24
Passenger Restrictions	1	Operating After Suspension	31
Operating Vehicle w/o Liab Ins	8	Minor Alcohol Consumption	1
State Speed Zones	1	Interstate Highway Regulations	4
Municipal Ordinance Speed Zone	118	Local Speed Town Hwy	26
Authority of Enforcement Officer	1	Obedience Required to Traffic	3
Driving to the Right Required	15	Limitations on Passing	1
Driving on Roadways for Traffic	9	Following Too Closely	4
Requirements of Veh Turning Left	1	Duty to Stop at Stop Sign	60
Duty to Yield at Yield Sign	1	Vehicles Entering from Private Rd	1
Pedestrians Right of Way Crosswalk	2	Turning at Intersections	1
Starting Parked Vehicles	5	Signals Required	92
Basic Rule – Speed	3	Smoke Screen Device	1
Obstruction to Drivers View	1	Obstructing Windshields	1
Condition of Vehicle	193	Inspection of Reg Vehicles	36
Inspection Expired Within 14 Days	1	Prohibitions Inspection Sticker	2
Lights Required at Night	1	Illumination Required	9
Restrictions Prohibited Lights	1	Rear Wheel Flaps Required	1
Persons Required to Register	16	Failure to Carry Reg Certificate	3
Display of Plates	29	Operating W/O Display Validation	30
Misuse of Number Plates	4	Operating W/O License	7
Possession of Lic Certificate	1		

Swanton Enhancement Project – Five Years Strong

In January 2015, the Swanton Enhancement Project hosted the Vermont Council on Rural Development’s Community Visit during which Swanton residents came together to brainstorm and come up with priorities. By the end of the process five task forces were formed:

-  Expand Outdoor Recreation Opportunities, River Access, Bike-ability and Bike Tourism
-  Create an Arts Council
-  Build a Swanton Economic Development Committee
-  Unite the Community to Reduce Substance Abuse
-  Improve Traffic, Walkability, and Parking Downtown

As Swanton celebrates the fifth anniversary of the VCRD Community Visit we thought it was a good time to look back at what Swanton has accomplished:

-  Swanton successfully applied for funds to develop a plan to revitalize Marble Mill Park, a valuable natural asset in the heart of the Village.
-  Swanton Recreation Commission installed wayfinding signs in key locations to highlight outdoor recreational opportunities.
-  The Town and the Village successfully applied for funds to construct sidewalks along First Street from King Street to Brown Avenue and from McDonalds to MVU.
-  Swanton Arts Council hosts the highly successful Swanton Arts Spectacular, highlighting local artists and crafters.
-  The Youth Art Show celebrates its 5th year showcasing the area’s talented young people.
-  Not to be forgotten SAC hosts writer’s groups, too, and is even in the film industry, having created the *Swanee* series.
-  Swanton hired an Economic Development Coordinator whose tasks include acting as liaison between the Selectboard, Zoning Administrator, and various state and federal agencies.
-  In 2020 Swanton will host its 3rd Annual Community-wide Yard Sale the third weekend in May.
-  In 2020 SEP will host the 2nd Annual Chili Cook-Off before the February Informational meeting. This gives community members an opportunity to meet Town and Village officials while tasting some of Swanton’s finest chilis.



SEP partnered with NOTCH to host a 2-week summer camp for Swanton's youth. In 2020 the summer camp will expand to 4 weeks.



The Substance Abuse Prevention Task Force works closely with other task forces to make events substance-free and to promote healthy choices.



In 2019 this task force merged with the task force to expand outdoor recreation opportunities, river access, bike-ability and bike tourism to become the Healthy Community Task Force. This new task force will continue to work on substance use and prevention as well as healthy eating, and outdoor recreation opportunities.



Swanton applied for, and received funding, to host a pop-up demonstration at the north end of the Village Green to slow down traffic and improve pedestrian and bicycle safety. This was a step toward seeking additional funding for this area.



Swanton successfully applied for a grant to fund a scoping study to improve pedestrian safety and access in the Merchant's Row area. This will ease traffic and spur economic development.



Swanton also applied for funding to explore ways to improve pedestrian and bicycle safety along Lake Street and Maquam Shore Road.

Recognizing an unmet need, a group of Swanton residents formed the Beautification Task Force who have worked tirelessly to add color to our streets:



This task force installed planters on the Route 78 bridge over the Missisquoi River.



Beautification efforts continued to the Village Green where every Spring residents come together to plant flowerbeds.



In 2019 the Beautification Task Force planted 16 trees along Town and Village streets. These trees act as traffic calming devices and make our streets more attractive.

Swanton Enhancement Project looks forward to working with residents, municipal officials and staff, and regional partners in 2020 and beyond.

Sincerely,
Swanton Enhancement Project Steering Committee



Every town is an important part of the American story.

Make sure your town's story is told by responding to the 2020 Census—the count of everyone living in the United States. When you do, you'll also help your town get the most out of the American dream.

Responding Is Important for Your Community

Census responses provide data that can attract new businesses and the jobs that come with them. The data also informs where over \$675 billion in federal funding is spent each year in states and communities. That includes money for things like:

- > Medicare Part B
- > Special education
- > Supplemental Nutrition Assistance Program
- > Cooperative Extension Service
- > Substance Abuse Prevention and Treatment Block Grant
- > Water and waste disposal systems for rural communities

Responding Is Safe

Your personal information is kept confidential by law.

Responding Is Easy

To complete the census, answer a handful of questions online, by phone, or by mail. Choose the option that works best for you.

Every Person Counts

Whether it's funding in communities across your state or helping determine the number of seats your state will have in the U.S. House of Representatives—every count makes an equal impact.

For more information, visit:
2020CENSUS.GOV

**Shape
your future
START HERE >**

United States
**Census
2020**

Vermont Public Power Supply Authority
Vermont Utility Rankings----- Based on Average Monthly Residential Bills

Effective January 2020	200 kWh	Utility	600 kWh	Utility	1,000 kWh
Ludlow	\$ 26.74	Ludlow	\$ 79.50	Ludlow	\$132.26
Jacksonville	\$ 28.95	Orleans	\$ 85.50	Orleans	\$138.84
Northfield	\$ 30.87	Swanton	\$ 88.05	Swanton	\$142.18
Orleans	\$ 32.17	Northfield	\$ 91.29	Northfield	\$151.71
Swanton	\$ 33.92	Burlington Electric	\$ 101.50	Burlington Electric	\$166.24
Enosburg Falls	\$ 34.78	Lyndonville	\$ 101.70	Lyndonville	\$167.11
Morrisville	\$ 35.17	Morrisville	\$ 102.20	Morrisville	\$169.23
Lyndonville	\$ 36.29	Enosburg Falls	\$ 104.29	Enosburg Falls	\$173.79
Burlington Electric	\$ 36.76	Jacksonville	\$ 108.90	Johnson	\$182.46
Hardwick	\$ 38.80	Johnson	\$ 112.06	Hyde Park	\$188.27
Washington Electric Cooperative	\$ 39.69	Hyde Park	\$ 115.77	Jacksonville	\$188.86
Johnson	\$ 41.66	Hardwick	\$ 115.94	Stowe	\$191.88
Barton	\$ 41.75	Stowe	\$ 118.36	Hardwick	\$193.08
Hyde Park	\$ 43.27	Green Mountain Power	\$ 124.75	Green Mountain Power	\$197.93
Stowe	\$ 44.84	Barton	\$ 124.92	Vermont Electric Cooperative	\$204.60
Vermont Electric Cooperative	\$ 47.81	Vermont Electric Cooperative	\$ 126.20	Barton	\$208.09
Green Mountain Power	\$ 51.58	Washington Electric Cooperative	\$ 146.65	Washington Electric Cooperative	\$253.62

Municipal Utility Service Quality & Reliability Plan Reporting Form
Report Period: January 1, 2019 - December 31, 2019

Swanton Village

Performance area		4th Quarter	3rd Quarter	2nd Quarter	1st Quarter	Annual Rolling Average	Baseline
1	Call Answer Performance						
2a	Percent of bills not rendered within 7 days of monthly billing cycle						
A	Bills not rendered within 7 days of scheduled billing cycle	-	-	-	-	0	
B	Total bills scheduled to be rendered	11,215	11,238	11,179	11,137	11,192	
C	(A/B)	0.0%	0.0%	0.0%	0.0%	0.0%	<=1.0%
2b	Bills found inaccurate						
A	Number of bills rendered inaccurate	20	44	5	2	18	
B	Total number of bills rendered	11,215	11,238	11,179	11,137	11,192	
C	(A/B)	0.2%	0.4%	0.0%	0.0%	0.2%	<=1.0%
2c	Payment posting complaints						
A	Number of customers complaining about payment posting	-	-	-	-	0	
B	Total Number of Customers	11,215	11,238	11,179	11,137	11,192	
C	(A/B)	0.0%	0.0%	0.0%	0.0%	0.0%	<=0.05%
3	Percent of actual meter readings per month						
A	Number of meter readings not read	27	35	32	54	37	
B	Number of meter readings scheduled	11,750	11,772	11,699	11,663	11,721	
C	(A/B)	0.2%	0.3%	0.3%	0.5%	0.3%	<=10.0%
4a	Percent of customer requested work not completed on or before promised delivery date						
A	Number of jobs not completed on or before promised delivery date	-	-	-	-	0	
B	Total number of jobs promised complete in reporting month	275	469	397	187	332	
C	(A/B)	0.0%	0.0%	0.0%	0.0%	0.0%	<=5.0%
4b	Average number of days after the missed delivery date						
A	Total days of delay	-	-	-	-	0	
B	Total number of delayed jobs in the reporting month	-	-	-	-	0	
C	(A/B)	-	-	-	-	-	<=5 days
5	Rates of complaints to DPS/Consumer Affairs as reported to Utility						
A	Number of escalations to DPS/Consumer affairs	-	1	-	-	0	
B	Total number of customers	11,215	11,238	11,179	11,137	11,192.25	<=0.07%, minimum 2
C	(A/B)	0.0	0.0	0.0	0.0	0.0	
6a	Lost time incidents (report annually in January)						
A	Total incidents that cause injury to an employee, occur while employee is working for utility and result in missed work beyond day of injury					0	<=3
6b	Lost time severity (reported annually in January)						
A	Cumulative number of work days missed by utility employees in calendar year as a result of injuries sustained while performing work for utility					0	<=24
7a	System average interruption frequency (reported annually in January)						
A	SAIFI as defined in PSB Rule 4.901 with the exception of Major Storms					1.40	2.40
7b	Customer average interruption duration (reported annually in January)						
A	CAIDI as defined in PSB Rule 4.901 with the exception of Major Storms					0.70	2.50

**Swanton Village
General Fund
For The Twelve Months Ending December 31, 2019**

	<u>Year End 2018</u>	<u>2019</u>
ASSETS		
Investments	\$22,799	\$27,880
Cash - Operating	1,141,007	1,420,817
Cash - C/D	151,318	152,233
Cash - Fire	102,022	45,699
Cash - General	304,817	306,659
Cash - Police	80,549	55,044
Cash - Health Reimbursement Account	1,363	1,137
Police Petty Cash	<u>5</u>	<u>5</u>
TOTAL CASH	\$1,803,880	\$2,009,474
OTHER ASSETS		
Taxes Receivable	\$33,801	\$35,794
A/R - Other	16,226	15,993
Grants Receivable	<u>7,366</u>	<u>1,031</u>
TOTAL OTHER ASSETS	<u>\$57,393</u>	<u>\$52,818</u>
TOTAL ASSETS	<u>\$1,861,272</u>	<u>\$2,062,292</u>
LIABILITY & FUND BALANCE		
LIABILITIES		
A/P - Other	\$12,979	\$8,644
Due to Other Funds	1,306,290	1,580,852
Accrued Payroll	4,412	3,845
State Tax W/H Payable	(88)	0
Salary Allotment W/H	(361)	(246)
Cafeteria Plan W/H	3,818	4,346
Eye Care Plan W/H	(513)	(266)
Health Insurance W/H	(1,417)	(1,574)
Retirement W/H Payable	84,158	90,716
Trustee Funds Payable	5,693	5,700
Prepaid Property Taxes	8	182
Prepaid Rent	134,849	133,333
Deferred Revenue	<u>900</u>	<u>900</u>
TOTAL LIABILITIES	\$1,550,727	\$1,826,432
FUND BALANCE		
Fund Balance	\$310,545	\$235,860
TOTAL FUND BALANCE	\$310,545	\$235,860
TOTAL LIAB & FUND BALANCE	<u>\$1,861,272</u>	<u>\$2,062,292</u>

**Swanton Village
General Fund
Income Statement
For The Twelve Months Ending December 31, 2019**

	2019 BUDGET	2019 YTD	2020 BUDGET
GENERAL DEPARTMENT			
PROPERTY TAXES			
Property Taxes	\$130,461	\$130,514	\$131,726
PILOT	2,729	2,758	2,926
Delinquent Tax Collector Fees	<u>6,000</u>	<u>5,263</u>	<u>6,000</u>
TOTAL PROPERTY TAXES	\$139,190	\$138,534	\$140,652
OTHER OPERATING REVENUES			
Rent	\$104,575	\$105,368	\$103,740
Other Revenues	1,000	8,244	1,000
Interest & Dividend Income	890	7,006	890
Change in Investment	0	5,081	0
Grant Income	0	154	0
Transfer from Commercial Building	<u>1,200</u>	<u>2,412</u>	<u>1,200</u>
TOTAL OTHER REVENUES	<u>\$107,665</u>	<u>\$128,264</u>	<u>\$106,830</u>
TOTAL OPERATING REVENUES	\$246,855	\$266,798	\$247,482
OPERATING MAINT EXPENSES			
Uniforms	<u>\$1,000</u>	<u>\$966</u>	<u>\$1,000</u>
TOTAL OPERATING MAINT EXPENSES	\$1,000	\$966	\$1,000
ADMIN & GENERAL EXPENSES			
Administrative and General Salaries	\$24,035	\$24,310	\$25,730
Delinquent Tax Collector	6,000	5,263	6,000
Office Supplies	800	1,693	1,600
Telephone & Internet	955	1,065	955
Postage	400	384	400
Travel & Meals	75	72	75
Outside Services Employed	7,603	29,994	7,200
Accounting	2,250	2,350	2,500
Property Insurance	16,965	15,411	15,339
Workers Compensation	4,045	3,605	4,058
Employee's Retirement	4,428	4,436	4,735
Employee's Health and Insurance	23,040	18,203	23,200
Employee's Dental Insurance	1,378	1,117	1,425
Life and Disability Insurance	357	248	357
General Advertising Expenses	200	168	200
Miscellaneous General Expenses	500	546	500
Dues	246	215	150
Trustees Salary	513	512	513
Conventions, Meetings and Training	400	0	400

**Swanton Village
General Fund
Income Statement
For The Twelve Months Ending December 31, 2019**

	2019 BUDGET	2019 YTD	2020 BUDGET
Annual Report	500	404	500
Christmas Lights	5,000	5,359	0
Transportation Expenses	500	787	650
Transportation Expenses - Labor	<u>500</u>	<u>5,980</u>	<u>500</u>
TOTAL ADMIN & GENERAL EXPENSES	\$100,690	\$122,122	\$96,987
BUILDING & PARKS MAINTENANCE			
Heating Fuel	\$12,000	\$11,776	\$12,000
Electricity	14,500	12,392	14,500
Water	1,395	1,393	1,420
Sewer	2,100	2,113	2,155
Plant Maintenance	40,735	29,992	40,735
Plant Supplies and Expense	6,000	5,992	6,000
Maintenance of Building - Labor	6,000	7,377	6,000
Maintenance of Lawns & Parks	10,000	8,138	10,000
Maintenance of Lawns & Parks - Labor	<u>43,320</u>	<u>34,512</u>	<u>47,685</u>
TOTAL BLDG & PARK MAINTENANCE	\$136,050	\$113,687	\$140,495
Property Taxes	900	914	925
Social Security Taxes	6,150	6,792	6,440
Unemployment Compensation	550	201	120
CAPITAL EXPENDITURES			
TOTAL EXPENDITURES	<u>\$245,340</u>	<u>\$244,682</u>	<u>\$245,967</u>
NET INCOME	\$1,515	\$22,117	\$1,515

**Swanton Village
General Fund
Income Statement
For The Twelve Months Ending December 31, 2019**

FIRE DEPARTMENT PROPERTY TAXES	2019 BUDGET	2019 YTD	2020 BUDGET
Property Taxes	\$75,076	\$75,038	\$80,833
PILOT	<u>1,898</u>	<u>2,062</u>	<u>2,242</u>
TOTAL PROPERTY TAXES	\$76,974	\$77,099	\$83,075
 OTHER OPERATING REVENUES			
Other Revenues	\$0	\$48,000	\$4,920
Town Fire Assessment	237,739	237,739	255,971
Revenues from Merch. Jobbing & Contract Work	0	24,108	0
Interest & Dividend Income	400	1,978	400
Grant Income	0	545	0
Loan Proceeds	<u>0</u>	<u>1,341,516</u>	<u>0</u>
TOTAL OTHER OPERATING REVENUES	<u>\$238,139</u>	<u>\$1,653,886</u>	<u>\$261,291</u>
TOTAL OPERATING REVENUES	\$315,113	\$1,730,985	\$344,366
 OPERATING MAINT EXPENSES			
Fire Salaries	\$40,000	\$27,682	\$40,000
Tools Expense	1,000	0	1,000
Uniforms	0	96	0
Department Supplies	<u>1,300</u>	<u>3,385</u>	<u>1,300</u>
TOTAL OPERATING MAINT EXPENSES	\$42,300	\$31,163	\$42,300
 ADMIN & GENERAL EXPENSES			
Office Supplies	\$550	\$1,701	\$550
Telephone & Internet	2,285	3,275	3,630
Postage	165	159	165
Subscriptions	100	0	0
Outside Services Employed	3,753	11,034	2,155
Accounting	2,250	2,350	2,500
Dispatching	15,000	12,512	19,542
Property Insurance	5,665	5,610	5,266
Workers Compensation	7,275	7,010	6,719
General Advertising Expenses	100	71	100
Miscellaneous General Expenses	100	702	100
Dues	800	667	450
Conventions, Meetings and Training	2,000	1,606	2,000
Annual Report	495	403	495
Fire Prevention	400	585	500
Rent	23,515	23,515	23,304
Transportation Expenses	25,000	49,002	30,000
Transportation Expenses - Labor	<u>500</u>	<u>197</u>	<u>500</u>
TOTAL ADMIN & GENERAL EXPENSES	<u>\$89,953</u>	<u>\$120,400</u>	<u>\$97,976</u>

**Swanton Village
General Fund
Income Statement
For The Twelve Months Ending December 31, 2019**

	2019 BUDGET	2019 YTD	2020 BUDGET
Social Security Taxes	3,060	2,133	3,060
Truck Payment	112,800	113,657	123,860
 CAPITAL EXPENDITURES			
Equipment	\$12,500	\$1,448,801	\$60,620
Radio Equipment	1,500	143	1,500
Personal Protective Equipment	<u>53,000</u>	<u>53,038</u>	<u>58,250</u>
TOTAL CAPITAL EXPENDITURES	<u>\$67,000</u>	<u>\$1,501,982</u>	<u>\$120,370</u>
TOTAL EXPENDITURES	<u>\$315,113</u>	<u>\$1,769,335</u>	<u>\$387,566</u>
NET INCOME	\$0	(\$38,350)	(\$43,200)

**Swanton Village
General Fund
Income Statement
For The Twelve Months Ending December 31, 2019**

POLICE DEPARTMENT PROPERTY TAXES	2019 BUDGET	2019 YTD	2020 BUDGET
Property Taxes	\$629,427	\$629,482	\$686,886
PILOT	<u>12,074</u>	<u>12,483</u>	<u>13,195</u>
TOTAL PROPERTY TAXES	\$641,501	\$641,965	\$700,081
 OTHER OPERATING REVENUES			
Rent	\$9,898	\$10,171	\$9,898
Miscellaneous Income	5,000	8,125	5,000
School Resource Officer	59,689	61,384	63,063
Town of Swanton Police Contract	114,329	114,322	122,660
Fines	500	241	200
Fingerprint Center	15,000	12,800	11,500
Police K-9 Income	0	2,080	0
Interest & Dividend Income	2,600	3,649	3,400
Grant Income	0	12,849	0
Cruiser Lease	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL OTHER OPERATING REVENUES	<u>\$207,016</u>	<u>\$225,622</u>	<u>\$215,721</u>
TOTAL OPERATING REVENUES	\$848,517	\$867,586	\$915,802
 OPERATING MAINT EXPENSES			
Police Salaries	\$493,615	\$534,900	\$518,935
Uniforms	5,600	1,725	5,600
Electricity	715	660	715
Department Supplies	9,000	9,650	9,000
Police K-9 Expenses	<u>1,500</u>	<u>1,931</u>	<u>1,500</u>
TOTAL OPERATING MAINT EXPENSES	\$510,430	\$548,866	\$535,750
 ADMIN & GENERAL EXPENSES			
Office Supplies	\$3,300	\$5,097	\$5,000
Telephone & Internet	6,800	12,508	12,380
Postage	175	167	175
Subscriptions	0	768	768
Travel & Meals	300	874	80
Outside Services Employed	7,803	6,022	6,205
Accounting	2,250	2,350	2,500
Property Insurance	20,365	20,107	18,366
Workers Compensation	42,085	44,593	47,177
Employee's Retirement	27,475	29,822	29,725
Employee's Health and Insurance	108,925	111,109	120,410
Employee's Dental Insurance	7,502	8,102	7,760
Life and Disability Insurance	2,381	2,371	2,380
General Advertising Expenses	200	71	200

**Swanton Village
General Fund
Income Statement
For The Twelve Months Ending December 31, 2019**

	2019 BUDGET	2019 YTD	2020 BUDGET
Miscellaneous General Expenses	200	259	200
Dues	825	1,231	1,231
Conventions, Meetings and Training	2,500	2,674	2,600
Annual Report	495	404	495
Rent	7,969	7,969	7,898
Transportation Expenses	28,000	24,397	28,000
Transportation Expenses - Labor	<u>0</u>	<u>242</u>	<u>0</u>
TOTAL ADMIN & GENERAL EXPENSES	\$269,550	\$281,135	\$293,550
Social Security Taxes	37,760	40,299	39,700
Unemployment Compensation	970	373	260
 CAPITAL EXPENDITURES			
Cruiser Lease	\$26,355	\$24,225	\$14,881
Equipment	<u>9,095</u>	<u>31,138</u>	<u>48,000</u>
TOTAL CAPITAL EXPENDITURES	<u>\$35,450</u>	<u>\$55,363</u>	<u>\$62,881</u>
TOTAL EXPENDITURES	<u>\$854,160</u>	<u>\$926,037</u>	<u>\$932,141</u>
NET INCOME	(\$5,643)	(\$58,451)	(\$16,339)

**Swanton Village
Highway Fund
For The Twelve Months Ending December 31, 2019**

	<u>Year End 2018</u>	<u>2019</u>
ASSETS		
Cash - C/D	\$79,900	\$120,423
TOTAL CASH	\$79,900	\$120,423
OTHER ASSETS		
Taxes Receivable	\$24,210	\$24,946
TOTAL OTHER ASSETS	\$24,210	\$24,946
TOTAL ASSETS	<u>\$104,109</u>	<u>\$145,368</u>
LIAB & FUND BALANCE		
LIABILITIES		
A/P - Other	\$1,494	\$1,304
Due to Other Funds	(194,910)	(225,999)
Accrued Payroll	984	2,906
TOTAL LIABILITIES	(\$192,432)	(\$221,789)
FUND BALANCE		
Fund Balance	\$296,541	\$367,157
TOTAL FUND BALANCE	<u>\$296,541</u>	<u>\$367,157</u>
TOTAL LIAB. & FUND BALANCE	<u>\$104,109</u>	<u>\$145,368</u>

**Swanton Village
Highway Fund
Income Statement
For The Twelve Months Ending December 31, 2019**

	2019 BUDGET	2019 YTD	2020 BUDGET
PROPERTY TAXES			
Property Taxes	\$516,731	\$516,765	\$517,597
PILOT	<u>9,968</u>	<u>10,062</u>	<u>10,444</u>
TOTAL PROPERTY TAXES	\$526,699	\$526,827	\$528,041
OTHER REVENUES			
State Aid	\$46,800	\$47,250	\$47,000
Other Revenues	600	1,667	600
Interest & Dividend Income	2,200	3,133	2,200
Grant Income	<u>0</u>	<u>1,809</u>	<u>0</u>
TOTAL OTHER REVENUES	<u>\$49,600</u>	<u>\$53,859</u>	<u>\$49,800</u>
TOTAL OPERATING REVENUES	\$576,299	\$580,686	\$577,841
DISTRIBUTION OPERATION EXPENSES			
Uniforms	\$4,000	\$3,822	\$4,000
Streetlighting	18,525	18,569	18,525
Department Supplies	<u>2,500</u>	<u>4,215</u>	<u>3,700</u>
TOTAL DISTRIB OPERATION EXPENSES	\$25,025	\$26,606	\$26,225
DISTRIBUTION MAINT EXPENSES			
Maintenance of Summer Streets	\$6,480	\$2,800	\$6,480
Maintenance of Summer Streets - Labor	70,000	61,164	70,000
Maintenance of Winter Streets	27,200	24,382	27,200
Maintenance of Winter Streets - Labor	88,300	93,030	87,810
Maintenance of Sidewalks	15,000	10,117	15,000
Maintenance of Sidewalks - Labor	21,200	7,554	21,200
Maintenance of Bridge	0	1,115	0
Maintenance of Bridge - Labor	<u>0</u>	<u>1,105</u>	<u>0</u>
TOTAL DISTRIB MAINT EXPENSES	<u>\$228,180</u>	<u>\$201,267</u>	<u>\$227,690</u>
TOTAL DISTRIBUTION EXPENSES	\$253,205	\$227,873	\$253,915
ADMIN & GENERAL EXPENSES			
Administrative and General Salaries	\$24,035	\$24,310	\$25,730
Office Supplies	600	1,609	1,500
Telephone & Internet	1,575	1,475	1,575
Postage	170	159	170
Travel & Meals	150	72	150
Outside Services Employed	3,753	4,079	2,155
Accounting	2,250	2,350	2,500
Engineering	0	0	6,000
Property Insurance	8,275	8,027	7,364

**Swanton Village
Highway Fund
Income Statement
For The Twelve Months Ending December 31, 2019**

	2019 BUDGET	2019 YTD	2020 BUDGET
Workers Compensation	19,190	24,289	25,303
Employee's Retirement	13,070	12,119	13,830
Employee's Health and Insurance	69,107	64,534	66,220
Employee's Dental Insurance	4,228	3,608	4,370
Life and Disability Insurance	1,066	926	1,065
Permit Fees	500	0	500
General Advertising Expenses	250	905	250
Miscellaneous General Expenses	200	192	200
Dues	130	126	130
Trustees Salary	513	513	513
Conventions, Meetings and Training	300	44	300
Annual Report	500	404	500
Rent	11,287	11,287	11,186
Transportation Expenses	19,000	22,953	20,000
Transportation Expenses - Labor	2,000	6,595	7,000
Shop Tools	<u>1,000</u>	<u>321</u>	<u>1,000</u>
TOTAL ADMIN & GENERAL EXPENSES	\$183,149	\$190,895	\$199,511
Social Security Taxes	15,765	14,229	16,240
Unemployment Compensation	475	172	115
CAPITAL EXPENDITURES			
Lease Expense	\$21,705	\$21,705	\$21,705
Equipment	12,000	10,859	26,105
Equipment Replacement Fund	40,000	40,000	10,250
Paving	<u>50,000</u>	<u>44,337</u>	<u>50,000</u>
TOTAL CAPITAL EXPENDITURES	<u>\$123,705</u>	<u>\$116,901</u>	<u>\$108,060</u>
TOTAL EXPENSES	<u>\$576,299</u>	<u>\$550,071</u>	<u>\$577,841</u>
NET INCOME	\$0	\$30,616	\$0

ELECTRIC ENERGY DATA
YEAR ENDED DECEMBER 31

	2017 KWH	2018 KWH	2019 KWH
Generation	37,906,714	32,314,248	48,035,597
Minimum Flow Unit	1,630,690	1,252,404	2,286,777
Less Station Service	(317,053)	(303,520)	(413,486)
Net Generation	<u>39,220,351</u>	<u>33,263,132</u>	<u>49,908,888</u>
Purchases	<u>17,000,899</u>	<u>22,787,322</u>	<u>4,671,303</u>
Total Available for Distrib.	56,221,250	56,050,454	54,580,191
Billed to Customers	53,000,317	54,619,790	53,138,563
Sub-Station Use	<u>14,461</u>	<u>11,045</u>	<u>11,930</u>
Total Accounted For	53,014,778	54,630,835	53,150,493
Line Loss	3,206,472	1,419,619	1,429,698
Percent of Line Loss	5.70%	2.53%	2.61%

ELECTRIC DEPARTMENT SALES OF KWH AND REVENUE
YEAR ENDED DECEMBER 31, 2019

	KWH	REVENUE	CUSTOMERS
Residential (A)	24,090,367	3,172,442	3,220
Rural (C)	2,009,004	235,887	69
Commercial (B)	3,943,766	581,101	345
Industrial (D)	21,872,328	2,954,762	76
Interdepartmental	1,009,277	117,391	10
Street Lighting	135,360	26,683	3
Security Lighting	78,461	18,108	
Total Sales to			
Ultimate Consumers	<u>53,138,563</u>	<u>7,106,374</u>	<u>3,723</u>
Solar Credits to Customers	<u>1,998,689</u>	<u>(318,480)</u>	
Sales for Resale		43,301	
Transmission		59	
Sales of			
Electricity	<u>51,139,874</u>	<u>6,831,254</u>	

**Swanton Village
Electric Fund
For The Twelve Months Ending December 31, 2019**

	<u>Year End 2018</u>	<u>2019</u>
ASSETS		
UTILITY PLANT		
Hydraulic Production Plant		
Land & Land Rights	\$719,924	\$719,924
Structures & Improvements	4,594,710	4,594,710
Reservoirs, Dams & Waterways	9,905,376	9,905,376
Waterwheels, Turbine & Generators	9,521,329	9,521,329
Accessory Electric Equipment	1,752,989	1,752,989
Accessory Electric Equipment - ARRA Grant	81,973	81,973
Misc. Power Plant Equipment	225,292	225,292
Roads, Railroad & Bridges	<u>90,888</u>	<u>90,888</u>
HYDRAULIC PRODUCTION PLANT	\$26,892,482	\$26,892,482
Transmission Plant		
Land & Land Rights (HI)	\$13,945	\$13,945
Land & Land Rights (SW)	39,671	39,671
Structures & Improvements (HI)	47,247	47,247
Structures & Improvements (SW)	23,454	23,454
Station Equipment (HI)	77,536	133,693
Station Equipment (SW)	101,553	101,553
Poles & Fixtures (HI)	114,077	114,077
Poles & Fixtures (SW)	107,595	107,595
Overhead Conductors (HI)	67,254	67,254
Overhead Conductors (SW)	18,843	18,843
Underground Conduit	730	730
Transmission Removal	8,000	8,000
Roads	<u>0</u>	<u>11,813</u>
TRANSMISSION PLANT	\$619,905	\$687,875
Distribution Plant		
Land & Land Rights (HI)	\$2,732	\$2,732
Land & Land Rights (SW)	5,864	5,864
Structures & Improvements (HI)	31,834	31,834
Structures & Improvements (SW)	87,160	87,160
Station Equipment (HI)	158,464	158,464
Station Equipment (SW)	318,932	318,932
Station Equipment - ARRA	468,477	468,477
Poles & Fixtures (HI)	376,922	385,811
Poles & Fixtures (SW)	537,164	555,744
Poles & Fixtures (ST. A)	6,614	6,614
Overhead Conductors (HI)	1,008,026	1,022,571
Overhead Conductors (SW)	1,194,622	1,195,542
Overhead Conductors (ST. A)	2,001	2,001
Underground Conduit (HI)	42,452	42,452

**Swanton Village
Electric Fund
For The Twelve Months Ending December 31, 2019**

	<u>Year End 2018</u>	<u>2019</u>
Underground Conduit (SW)	46,566	48,779
Underground Conductors & Devices (HI)	36,884	40,765
Underground Conductors & Devices (SW)	98,333	110,398
Line Transformers (HI)	411,656	414,876
Line Transformers (SW)	894,888	923,976
Line Transformers (ST. A)	5,660	5,660
Services (HI)	159,539	160,262
Services (SW)	314,821	320,237
Services (ST. A)	3,455	3,455
Meters (HI)	58,964	59,604
Meters (SW)	188,991	188,981
Meters (ST. A)	745	745
Streetlighting & Signals (SW)	97,217	112,299
LED ARRA Streetlighting (SW)	<u>61,386</u>	<u>61,386</u>
DISTRIBUTION PLANT	\$6,620,370	\$6,735,620
General Plant		
Structures & Improvements (HI)	\$25,664	\$25,664
Structures & Improvements (SW)	22,219	22,219
Office Furniture & Equipment (HI)	21,367	21,367
Office Furniture & Equipment (SW)	523,231	530,069
Transportation Equipment (SW)	773,886	844,071
Stores Equipment	2,258	2,258
Tools, Shop and Garage Equipment (HI)	12,055	12,055
Tools, Shop and Garage Equipment (SW)	118,883	118,883
Lab Equipment	1,540	1,540
Power Operated Equipment	627,265	627,265
Communications Equipment (HI)	236,460	236,460
Communications Equipment (SW)	69,079	69,079
Communications Equipment - ARRA Grant	171,154	171,154
Misc. Equipment (SW)	88,620	88,620
Other Tangible Property	<u>33,062</u>	<u>33,062</u>
GENERAL PLANT	\$2,726,743	\$2,803,766
CWIP	<u>\$25,246</u>	<u>\$135,202</u>
TOTAL UTILITY PLANT	\$36,884,746	\$37,254,945
Accumulated Depreciation	<u>(\$20,124,746)</u>	<u>(\$21,239,366)</u>
NET UTILITY PLANT	\$16,760,001	\$16,015,579
OTHER PROPERTY & INVESTMENTS		
Investment in VELCO	\$843,432	\$843,432
Investment in Others	1,677,018	2,057,521
Bond R/C Fund (93)	627,261	637,992
Bond D/R Fund (93)	699,862	711,834

**Swanton Village
Electric Fund
For The Twelve Months Ending December 31, 2019**

	<u>Year End 2018</u>	<u>2019</u>
Bond R/C Fund (89)	516,872	0
Bond Principal S1989	91,464	10,165
Bond Principal S1997	62,753	66,817
Bond Interest S1997	<u>31,326</u>	<u>29,326</u>
OTHER PROPERTY & INVESTMENTS	\$4,549,989	\$4,357,088
CURRENT ASSETS		
Cash - Unit #5 Project	\$3,183	\$3,187
Cash - Bond & Equipment	176,619	3,072
A/R - Customers	701,824	709,638
Unbilled Revenue	225,843	206,008
A/R - Other	55,311	17,196
Grant Receivable	4,679	0
Allowance For Uncollectable	(62,400)	(52,000)
Due from Other Funds	(760,985)	(266,359)
Inventory	271,215	283,566
Prepaid Expenses	301	301
Accrued Interest Receivable	18,703	18,565
Deferred Outflows - VMERS Pension	<u>\$283,266</u>	<u>\$283,387</u>
TOTAL CURRENT ASSETS	<u>\$917,557</u>	<u>\$1,206,562</u>
TOTAL ASSETS	<u>\$22,227,546</u>	<u>\$21,579,229</u>
LIABILITIES & RETAINED EARNINGS		
RETAINED EARNINGS		
Retained Earnings	\$14,687,078	\$15,160,373
TOTAL RETAINED EARNINGS	\$14,687,078	\$15,160,373
LONG TERM DEBT		
Bonds Payable	<u>\$6,287,101</u>	<u>\$5,042,712</u>
TOTAL LONG TERM DEBT	\$6,287,101	\$5,042,712
OTHER NONCURRENT LIABILITIES		
Accrued Time	\$112,641	\$121,232
Other Long Term Debt	325,219	273,500
Net Pension Liability	<u>489,223</u>	<u>584,308</u>
TOTAL NONCURRENT LIABILITIES	\$927,084	\$979,040
CURRENT LIABILITIES		
A/P - Other	\$60,996	\$181,933
Customer Deposits	44,827	46,115
Sales Tax Payable	9,075	9,575
EEC Tax Payable	53,863	55,453
St. Albans Town Sales Tax Payable	90	94
Accrued Bond Interest Payable	44,294	37,492
Accrued Payroll	4,733	8,940

**Swanton Village
Electric Fund
For The Twelve Months Ending December 31, 2019**

	<u>Year End 2018</u>	<u>2019</u>
Unapplied Payments	22,516	23,223
TOTAL CURRENT LIABILITIES	\$240,395	\$362,826
DEFERRED CREDITS		
Customer Estimate Payable	\$9,827	\$10,327
Deferred Inflows - VMERS Pension	35,388	23,952
Deferred Revenue	40,673	0
TOTAL DEFERRED CREDITS	<u>\$85,888</u>	<u>\$34,278</u>
TOTAL LIABILITIES	<u>\$7,540,468</u>	<u>\$6,418,856</u>
TOTAL LIAB & RETAINED EARNINGS	<u>\$22,227,546</u>	<u>\$21,579,229</u>

**Swanton Village
Electric Fund
Income Statement
For The Twelve Months Ending December 31, 2019**

	2019 BUDGET	2019 YTD	2020 BUDGET
OPERATING REVENUES			
SALES OF ELECTRICITY			
Residential Sales	\$3,472,000	\$3,408,328	\$3,407,760
Residential Solar Credits	(12,865)	(13,697)	(13,490)
Small Commercial Sales	602,300	581,102	578,950
Large Commercial Sales	3,043,000	2,954,762	2,969,030
Small Commercial Solar Credits	(338)	(340)	(360)
Large Commercial Solar Credit	(283,200)	(304,442)	(315,430)
Security Lighting	18,715	18,108	18,080
Public Street and Highway Lighting	26,625	26,683	26,685
Sales for Resale (GB)	40,770	43,301	43,300
Interdepartmental Sales	111,540	117,391	116,455
Transmission Revenue	<u>50</u>	<u>59</u>	<u>50</u>
TOTAL SALES OF ELECTRICITY	\$7,018,597	\$6,831,255	\$6,831,030
OTHER OPERATING REVENUES			
Miscellaneous Service Revenues	\$16,500	\$17,660	\$16,500
Rent from Electric Property	16,300	16,471	15,496
Other Revenues	<u>0</u>	<u>2,821</u>	<u>0</u>
TOTAL OTHER OPERATING REVENUES	<u>\$32,800</u>	<u>\$36,952</u>	<u>\$31,996</u>
TOTAL OPERATING REVENUE	\$7,051,397	\$6,868,208	\$6,863,026
OPERATING EXPENSES			
HYDRO POWER GENERATION			
HYDRO OPERATION EXPENSES			
Operation Supervision and Engineering Labor	\$219,045	\$230,299	\$204,500
Operation Supplies and Expenses	13,750	8,951	12,970
Uniforms	14,425	15,085	14,745
Telephone	3,450	3,795	3,715
Office Supplies	500	0	500
Heat	<u>2,000</u>	<u>572</u>	<u>2,000</u>
TOTAL HYDRO OPERATION EXPENSES	\$253,170	\$258,703	\$238,430
HYDRO MAINTENANCE EXPENSES			
Maintenance of Hydraulic Production Plant	\$70,600	\$48,496	\$74,000
Maintenance of Hydraulic Production Plant - Labor	<u>140,720</u>	<u>104,935</u>	<u>136,550</u>
TOTAL HYDRO MAINT EXPENSES	\$211,320	\$153,432	\$210,550
OTHER POWER SUPPLY EXPENSES			
Purchased Power	<u>\$2,936,909</u>	<u>\$2,833,971</u>	<u>\$2,256,409</u>
TOTAL POWER PRODUCTION EXPENSES	\$3,401,399	\$3,246,106	\$2,705,389
TRANSMISSION EXPENSES			
TRANSMISSION OPERATING EXPENSES			

**Swanton Village
Electric Fund
Income Statement
For The Twelve Months Ending December 31, 2019**

	2019 BUDGET	2019 YTD	2020 BUDGET
Operation Supplies and Expenses	<u>\$720</u>	<u>\$109</u>	<u>\$720</u>
TOTAL TRANS OPERATING EXPENSES	\$720	\$109	\$720
TRANSMISSION MAINTENANCE EXPENSES			
Maintenance of Transmission Plant	\$1,000	\$0	\$1,000
Maintenance of Rights of Way	0	5,600	10,000
Maintenance of Transmission Plant - Labor	<u>560</u>	<u>0</u>	<u>560</u>
TOTAL TRANS MAINT EXPENSES	<u>\$1,560</u>	<u>\$5,600</u>	<u>\$11,560</u>
TOTAL TRANSMISSION EXPENSES	\$2,280	\$5,709	\$12,280
DISTRIBUTION EXPENSES			
DISTRIBUTION OPERATING EXPENSES			
Operation Supervision and Engineering - Labor	\$125,390	\$127,571	\$131,070
Line and Station Expenses	6,500	3,141	6,500
Tools Expense	5,300	0	5,300
Uniforms	17,000	13,446	17,000
Electricity	925	695	925
Street Lighting and Signal System Expenses	0	813	0
Street Lighting and Signal System Expenses - Labor	500	73	500
Meter Expenses	675	0	675
Miscellaneous Distribution Expenses	<u>6,500</u>	<u>16,910</u>	<u>6,500</u>
TOTAL DISTRIB OPERATING EXPENSES	\$162,790	\$162,649	\$168,470
DISTRIBUTION MAINTENANCE EXP			
Maintenance of Structures and Equipment	\$2,500	\$0	\$2,500
Maintenance of Structures and Equipment - Labor	0	1,302	0
Maintenance of Lines	80,000	17,723	80,000
Maintenance of Lines - Labor	414,205	371,006	416,195
Maintenance of Rights of Way	75,000	72,900	75,000
Maintenance of Rights of Way - Labor	25,000	7,929	25,000
Maintenance of Line Transformers	3,775	2,520	3,775
Maintenance of Line Transformers - Labor	130	0	130
Maintenance of Streetlighting and Signal Systems	2,500	4,274	4,200
Maint of Streetlighting & Signal Systems - Labor	3,500	2,576	3,500
Maintenance of Meters	600	919	600
Maintenance of Meters - Labor	3,000	857	3,000
Maintenance of Miscellaneous Distribution Plant	<u>1,500</u>	<u>0</u>	<u>1,500</u>
TOTAL DISTRIB MAINT EXPENSES	\$611,710	\$482,005	\$615,400
TOTAL DISTRIBUTION EXPENSES	\$774,500	\$644,654	\$783,870
CUSTOMER ACCOUNTS EXPENSES			

**Swanton Village
Electric Fund
Income Statement
For The Twelve Months Ending December 31, 2019**

	2019 BUDGET	2019 YTD	2020 BUDGET
Meter Reading Expenses	\$0	\$831	\$0
Meter Reading Expenses - Labor	28,845	29,030	29,700
Uniforms	1,400	1,657	1,400
Meter Transportation	500	0	500
Customer Records and Collection Expenses - Labor	100,000	103,253	108,000
Customer Records and Collection Expenses	1,400	0	1,400
Postage	11,000	10,446	11,000
Supplies & Expenses	3,000	3,383	3,000
Collection Costs	4,000	5,486	5,000
Uncollectible Accounts	<u>15,000</u>	<u>(4,965)</u>	<u>15,000</u>
TOTAL CUSTOMER ACCOUNTS EXP	\$165,145	\$149,119	\$175,000
CUSTOMER SERVICE EXPENSE			
ADMIN & GENERAL EXPENSES			
Administrative and General Salaries	\$189,545	\$191,094	\$196,740
Office Supplies	18,000	18,417	19,200
Telephone & Internet	5,000	5,064	5,000
Postage	8,000	7,162	8,000
Bank Charges	29,000	28,750	29,000
Subscriptions	190	156	190
Travel & Meals	13,000	12,574	13,000
Outside Services Employed	72,120	76,506	50,000
Accounting	9,000	9,400	10,000
Legal	35,000	3,338	35,000
Engineering	14,000	3,900	10,000
VPPSA	181,131	180,820	203,512
Renewable Energy Credits	52,073	35,208	14,920
VPPSA Net Metering Software Project	14,460	14,143	15,360
VPPSA AMI Project	0	0	23,013
Property Insurance	61,590	62,206	52,974
Workers Compensation	61,380	66,348	71,817
Employee's Retirement	82,895	165,800	84,140
Employee's Health and Insurance	321,226	306,052	312,820
Employee's Dental Insurance	20,023	19,713	18,350
Life and Disability Insurance	5,784	5,247	5,645
Regulatory Commission Expenses	16,500	9,383	13,500
General Advertising Expenses	800	956	800
Miscellaneous General Expenses	4,200	4,139	4,200
Dues	7,000	7,031	7,100
Trustees Salary	7,175	7,175	7,175
Conventions, Meetings and Training	13,585	6,978	13,635
Annual Report	275	214	275

**Swanton Village
Electric Fund
Income Statement
For The Twelve Months Ending December 31, 2019**

	2019 BUDGET	2019 YTD	2020 BUDGET
Rent	32,284	32,563	31,994
Transportation Expenses	45,000	46,231	45,000
Transportation Expenses - Labor	1,000	0	1,000
Shop Tools	<u>10,000</u>	<u>4,383</u>	<u>10,000</u>
TOTAL ADMIN & GENERAL EXPENSES	\$1,331,236	\$1,330,950	\$1,313,360
Depreciation Expense	\$1,123,940	\$1,148,093	\$1,192,816
Fuel Tax	35,920	34,150	33,945
Gross Revenue Tax	35,920	35,186	33,945
Property Taxes	465,000	454,930	465,000
Payment in Lieu of Taxes	19,565	21,213	22,656
Social Security Taxes	96,285	93,109	96,660
Unemployment Compensation	<u>1,700</u>	<u>589</u>	<u>295</u>
TOTAL OPERATING EXPENSES	<u>\$7,452,890</u>	<u>\$7,163,808</u>	<u>\$6,835,216</u>
NET OPERATING INCOME	(\$401,493)	(\$295,600)	\$27,810
OTHER INCOME			
Rev. from Merchandising, Jobbing & Contract Work	\$90,000	\$139,449	\$90,000
Costs & Exp of Merch, Jobbing & Contract Work	(10,000)	(13,323)	(15,000)
Non Operating Rental Income	1,560	1,560	1,560
Interest & Dividend Income	200,000	312,100	293,000
Misc. Non Operating Revenue	380,503	380,503	391,484
Grant Income	<u>0</u>	<u>54,209</u>	<u>0</u>
TOTAL OTHER INCOME	\$662,063	\$874,498	\$761,044
MISC. NON OPERATING EXP.			
INTEREST CHARGES			
Interest on Long-Term Debt	\$59,992	\$96,940	\$191,055
Other Interest Expense	<u>7,416</u>	<u>8,663</u>	<u>25,000</u>
TOTAL INTEREST CHARGES	<u>\$67,408</u>	<u>\$105,604</u>	<u>\$216,055</u>
NET INCOME	\$193,162	\$473,294	\$572,799

**Swanton Village
Water Fund
For The Twelve Months Ending December 31, 2018**

	<u>Year End 2018</u>	<u>2019</u>
ASSETS		
CURRENT ASSETS		
Cash - Operating	\$0	\$348,896
Cash - C/D	80,438	80,925
Cash - Bond & Equipment	354,074	207,398
Cash - Water Line Project	10,467	0
Cash - Swanton/Highgate Water Assoc Line	8,922	8,976
A/R - Customers	72,004	76,946
Unbilled Revenue	46,717	45,037
A/R - Other	4,583	4,583
Allowance For Uncollectable	(10,585)	(16,000)
Due to Other Funds	710,494	784,711
Inventory	19,884	18,763
Prepaid Expenses	301	301
Deferred Outflows - VMERS Pension	<u>47,606</u>	<u>49,177</u>
TOTAL CURRENT ASSETS	\$1,344,905	\$1,609,712
FIXED ASSETS		
Land & Land Rights	\$5,777	\$5,777
Structures & Improvements	5,077,003	5,072,646
Lines	3,524,127	3,524,127
Meters	234,192	234,192
Office Furniture & Equipment	51,433	51,433
Transportation Equipment	87,975	86,005
Tools, Shop and Garage Equipment	47,497	47,497
Accumulated Depreciation	(\$2,704,829)	(\$3,021,871)
NET FIXED ASSETS	<u>\$6,323,176</u>	<u>\$5,999,807</u>
TOTAL ASSETS	<u>\$7,668,081</u>	<u>\$7,609,519</u>
LIABILITY & RETAINED EARNINGS		
CURRENT LIABILITIES		
A/P - Other	\$5,479	(\$3,717)
Accrued Payroll	622	1,199
Deferred Inflows - VMERS Pension	<u>5,921</u>	<u>4,146</u>
TOTAL CURRENT LIABILITIES	\$12,022	\$1,628
NONCURRENT LIABILITIES		
Accrued Time	\$18,161	\$20,429
Net Pension Liability	82,860	100,538
Bonds Payable	<u>6,439,637</u>	<u>6,116,297</u>
TOTAL NONCURRENT LIABILITIES	\$6,540,659	\$6,237,264
RETAINED EARNINGS		
Retained Earnings	\$1,115,400	\$1,370,627
TOTAL RETAINED EARNINGS	<u>\$1,115,400</u>	<u>\$1,370,627</u>
TOTAL LIAB & RETAINED EARNINGS	<u>\$7,668,081</u>	<u>\$7,609,519</u>

**Swanton Village
Water Fund
Income Statement
For The Twelve Months Ending December 31, 2019**

	2019 BUDGET	2019 YTD	2020 BUDGET
OPERATING REVENUES			
Water Sales	<u>\$891,944</u>	<u>\$894,159</u>	<u>\$887,498</u>
OTHER OPERATING REVENUES			
Miscellaneous Service Revenues	<u>0</u>	<u>1,618</u>	<u>0</u>
OTHER OPERATING REVENUES	<u>\$0</u>	<u>\$1,618</u>	<u>\$0</u>
TOTAL OPERATING REVENUES	\$891,944	\$895,776	\$887,498
OPERATING EXPENSES			
PLANT OPERATION			
Plant Operators Labor	\$98,985	\$96,231	\$92,675
Operation Supplies and Expenses	1,000	1,362	1,000
Uniforms	2,000	1,730	2,000
Telephone	2,289	2,194	2,289
Office Supplies	200	0	200
Heat	10,000	11,589	12,000
Electricity	<u>33,500</u>	<u>14,822</u>	<u>25,000</u>
PLANT OPERATING EXPENSES	\$147,974	\$127,928	\$135,164
PLANT MAINTENANCE			
Maintenance of Water Plant	\$24,500	\$34,432	\$24,600
Maintenance of Water Plant - Labor	<u>18,810</u>	<u>24,271</u>	<u>24,900</u>
PLANT MAINTENANCE EXPENSES	\$43,310	\$58,703	\$49,500
RESERVOIR MAINTENANCE			
Maintenance of Reservoir	\$6,000	\$2,402	\$1,800
Maintenance of Reservoir - Labor	<u>3,500</u>	<u>3,439</u>	<u>3,500</u>
TOTAL RESERVOIR MAINTENANCE	\$9,500	\$5,840	\$5,300
DISTRIBUTION OPERATING EXPENSES			
Meter Expenses	\$0	\$1	\$0
Department Supplies	<u>400</u>	<u>0</u>	<u>400</u>
TOTAL DISTRIBUTION OPERATING EXPENSE	\$400	\$1	\$400
DISTRIBUTION MAINTENANCE EXPENSES			
Maintenance of Structures and Equipment - Labor	\$0	\$103	\$0
Chemicals	35,000	38,357	38,500
Testing	4,000	2,979	4,000
Maintenance of Lines	13,950	6,346	13,175
Maintenance of Lines - Labor	29,375	31,447	30,505
Maintenance of Services	3,800	2,137	3,800
Maintenance of Services - Labor	12,000	12,274	12,000
Maintenance of Meters	1,000	22	1,000
Maintenance of Meters - Labor	<u>500</u>	<u>0</u>	<u>500</u>
TOTAL DISTRIBUTION MAINTENANCE	\$99,625	\$93,666	\$103,480

**Swanton Village
Water Fund
Income Statement
For The Twelve Months Ending December 31, 2019**

	2019 BUDGET	2019 YTD	2020 BUDGET
CUSTOMER ACCOUNTS EXPENSE			
Meter Reading Expenses	\$0	\$415	\$0
Meter Reading Expenses - Labor	13,250	14,739	13,710
Uniforms	385	0	385
Meter Transportation	500	0	500
Customer Records and Collection Expenses	550	0	550
Postage	5,645	5,188	5,645
Supplies & Expenses	600	1,127	1,150
Collection Costs	100	161	150
Uncollectible Accounts	<u>500</u>	<u>5,415</u>	<u>1,200</u>
TOTAL CUSTOMER ACCOUNTS EXPENSE	\$21,530	\$27,045	\$23,290
CUSTOMER SERVICE EXPENSES			
ADMIN & GENERAL EXP OPERATION			
Administrative and General Salaries	\$34,995	\$35,507	\$37,000
Office Supplies	2,550	2,128	2,550
Telephone & Internet	965	1,117	1,100
Postage	200	105	200
Travel & Meals	175	72	175
Outside Services Employed	5,253	13,081	4,280
Accounting	2,250	2,350	2,500
Legal	1,000	600	1,000
Property Insurance	9,420	12,765	12,316
Workers Compensation	10,300	12,334	10,775
Employee's Retirement	13,980	28,698	14,660
Employee's Health and Insurance	35,607	29,356	40,010
Employee's Dental Insurance	2,992	2,987	3,410
Life and Disability Insurance	924	888	995
Water Supply Operating Fees	7,600	8,048	7,600
General Advertising Expenses	150	143	150
Miscellaneous General Expenses	300	142	300
Dues	1,000	651	1,000
Trustees Salary	1,025	1,025	1,025
Conventions, Meetings and Training	800	712	800
Annual Report	275	213	275
Rent	6,114	6,288	6,058
Transportation Expenses	6,675	8,199	6,675
Transportation Expenses - Labor	0	1,995	0
Shop Tools	<u>500</u>	<u>201</u>	<u>500</u>
TOTAL ADMIN & GENERAL EXPENSES	\$145,050	\$169,605	\$155,354
Depreciation Expense	\$307,507	\$321,220	\$319,711
Property Taxes	2,100	2,124	2,125

**Swanton Village
Water Fund
Income Statement
For The Twelve Months Ending December 31, 2019**

	2019 BUDGET	2019 YTD	2020 BUDGET
Social Security Taxes	16,250	16,226	16,510
Unemployment Compensation	<u>90</u>	<u>30</u>	<u>20</u>
TOTAL OPERATING EXPENSES	<u>\$793,336</u>	<u>\$822,388</u>	<u>\$810,854</u>
INCOME FROM OPERATIONS	\$98,608	\$73,388	\$76,644
OTHER INCOME			
Revenues from Merch. Jobbing & Contract Work	\$3,000	\$5,074	\$3,000
Costs and Exp. of Merch. Jobbing & Contract Work	(3,000)	(3,509)	(3,000)
Interest & Dividend Income	4,300	9,919	8,000
New Service Connection Fees	0	10,500	0
Loss of Disposition of Assets	0	(2,149)	0
Grant Income	<u>0</u>	<u>175,685</u>	<u>0</u>
TOTAL OTHER INCOME	\$4,300	\$195,520	\$8,000
INTEREST CHARGES			
Interest on Long-Term Debt	<u>13,682</u>	<u>13,683</u>	<u>13,136</u>
TOTAL INTEREST CHARGES	\$13,682	\$13,683	\$13,136
CAPITAL EXPENDITURES			
NET INCOME	<u>\$89,226</u>	<u>\$255,226</u>	<u>\$71,508</u>

**Swanton Village
Sewer Fund
For The Twelve Months Ending December 31, 2019**

	<u>Year End 2018</u>	<u>2019</u>
ASSETS		
CURRENT ASSETS		
Cash - Operating	\$0	\$284,113
Cash - C/D	362,065	364,253
Cash - Bond & Equipment	104,466	197,914
A/R - Customers	71,333	69,480
Unbilled Revenue	48,836	47,691
Allowance For Uncollectable	(5,475)	(5,475)
Due to Other Funds	780,874	607,464
Prepaid Expenses	301	301
Deferred Outflows - VMERS Pension	<u>50,750</u>	<u>50,962</u>
TOTAL CURRENT ASSETS	\$1,413,150	\$1,616,704
FIXED ASSETS		
Land & Land Rights	\$42,191	\$42,191
Structures & Improvements	9,188,356	9,195,398
Lines	1,139,708	1,139,708
Underground Conduit (SW)	1,848,078	1,848,078
Structures & Improvements	131,637	131,637
Office Furniture & Equipment	53,536	51,856
Transportation Equipment	489,433	489,433
Tools, Shop and Garage Equipment	183,198	107,923
Lab Equipment	2,878	2,878
Construction In Progress	0	19,182
Accumulated Depreciation	<u>(\$11,089,757)</u>	<u>(\$11,366,464)</u>
NET FIXED ASSETS	<u>\$1,989,258</u>	<u>\$1,661,820</u>
TOTAL ASSETS	<u>\$3,402,408</u>	<u>\$3,278,524</u>
LIABILITIES & RETAINED EARNINGS		
CURRENT LIABILITIES		
A/P - Other	(\$7,441)	\$7,629
Accrued Bond Interest Payable	3,586	2,703
Accrued Payroll	732	1,321
Deferred Inflows - VMERS Pension	<u>6,355</u>	<u>4,319</u>
TOTAL CURRENT LIABILITIES	\$3,232	\$15,972
NONCURRENT LIABILITIES		
Accrued Time	\$25,810	\$26,607
Net Pension Liability	92,400	109,846
Bonds Payable	381,759	340,224
Vactor Lease Payable	<u>210,482</u>	<u>174,439</u>
TOTAL NONCURRENT LIABILITIES	\$710,452	\$651,116
RETAINED EARNINGS		
Retained Earnings	\$2,688,724	\$2,611,436
TOTAL RETAINED EARNINGS	<u>\$2,688,724</u>	<u>\$2,611,436</u>
TOTAL LIAB & RETAINED EARNINGS	<u>\$3,402,408</u>	<u>\$3,278,524</u>

**Swanton Village
Sewer Fund
Income Statement
For The Twelve Months Ending December 31, 2019**

	2019 BUDGET	2019 YTD	2020 BUDGET
OPERATING REVENUES			
Sewer Sales	<u>\$1,014,878</u>	<u>\$908,927</u>	<u>\$972,317</u>
OTHER OPERATING REVENUES			
Miscellaneous Service Revenues	<u>0</u>	<u>138</u>	<u>0</u>
OTHER OPERATING REVENUES	<u>0</u>	<u>138</u>	<u>0</u>
TOTAL OPERATING REVENUE	<u>\$1,014,878</u>	<u>\$909,065</u>	<u>\$972,317</u>
OPERATING EXPENSES			
PLANT OPERATION			
Plant Operators Labor	\$122,000	\$119,960	\$112,755
Operation Supplies and Expenses	6,000	8,190	7,200
Uniforms	2,500	2,016	2,500
Telephone	975	793	975
Office Supplies	115	0	115
Heat	10,000	8,867	10,000
Electricity	<u>60,000</u>	<u>73,679</u>	<u>60,000</u>
PLANT OPERATION EXPENSE	<u>\$201,590</u>	<u>\$213,505</u>	<u>\$193,545</u>
PLANT MAINTENANCE			
Maintenance of Sewer Plant	\$41,240	\$45,302	\$57,900
Maintenance of Sewer Plant - Labor	32,810	26,711	38,900
Equipment Lease Expense	<u>6,501</u>	<u>6,501</u>	<u>5,275</u>
PLANT MAINTENANCE EXPENSE	<u>\$80,551</u>	<u>\$78,514</u>	<u>\$102,075</u>
DISTRIBUTION OPERATING			
Department Supplies	<u>\$2,665</u>	<u>\$0</u>	<u>\$180</u>
TOTAL DISTRIBUTION OPERATING EXP	<u>\$2,665</u>	<u>\$0</u>	<u>\$180</u>
DISTRIBUTION MAINTENANCE			
Chemicals	\$56,370	\$58,952	\$66,370
Testing	8,610	6,983	8,600
Sludge Removal	0	75	0
Maintenance of Lines	6,000	1,086	6,000
Maintenance of Lines - Labor	24,250	22,622	25,000
Maintenance of Storm Drain	8,000	1,041	8,000
Maintenance of Storm Drain- Labor	5,000	0	5,000
Maintenance of Services	500	0	500
Maintenance of Services - Labor	<u>500</u>	<u>2,285</u>	<u>500</u>
TOTAL DISTRIBUTION MAINTENANCE	<u>\$109,230</u>	<u>\$93,044</u>	<u>\$119,970</u>

**Swanton Village
Sewer Fund
Income Statement
For The Twelve Months Ending December 31, 2019**

	2019 BUDGET	2019 YTD	2020 BUDGET
CUSTOMER ACCOUNTS EXPENSES			
Meter Reading Expenses	\$0	\$415	\$0
Meter Reading Expenses - Labor	13,250	14,739	13,710
Uniforms	315	0	315
Meter Transportation	500	0	500
Customer Records and Collection Expenses	500	0	500
Postage	5,645	5,188	5,645
Supplies & Expenses	500	1,127	1,150
Collection Costs	<u>500</u>	<u>171</u>	<u>150</u>
TOTAL CUSTOMER ACCOUNTS EXPENSES	\$21,210	\$21,640	\$21,970
CUSTOMER SERVICE EXPENSES			
ADMIN & GENERAL EXPENSES			
Administrative and General Salaries	\$34,995	\$35,507	\$37,000
Office Supplies	2,550	2,285	2,550
Telephone & Internet	1,900	2,448	3,080
Postage	200	105	200
Travel & Meals	300	72	300
Outside Services Employed	3,753	11,776	2,780
Accounting	2,250	2,350	2,500
Legal	2,500	0	2,500
Engineering	25,000	0	25,000
Property Insurance	12,625	12,034	11,452
Workers Compensation	13,110	11,936	13,042
Employee's Retirement	16,065	29,896	16,635
Employee's Health and Insurance	70,109	70,070	78,615
Employee's Dental Insurance	4,147	4,309	4,605
Life and Disability Insurance	1,161	1,198	1,235
State of VT fees	4,000	3,900	4,000
General Advertising Expenses	100	92	600
Miscellaneous General Expenses	300	122	300
Dues	630	206	500
Trustees Salary	1,025	1,025	1,025
Conventions, Meetings and Training	2,200	2,238	2,200
Annual Report	275	214	275
Rent	6,114	6,114	6,058
Transportation Expenses	4,500	8,974	7,000
Transportation Expenses - Labor	500	3,375	500
Shop Tools	<u>1,340</u>	<u>0</u>	<u>1,000</u>
TOTAL ADMIN & GENERAL EXPENSES	\$211,649	\$210,246	\$224,952

**Swanton Village
Sewer Fund
Income Statement
For The Twelve Months Ending December 31, 2019**

	2019 BUDGET	2019 YTD	2020 BUDGET
Depreciation Expense	\$357,385	\$353,662	\$352,318
Social Security Taxes	17,925	16,882	17,930
Unemployment Compensation	<u>200</u>	<u>72</u>	<u>60</u>
TOTAL OPERATING EXPENSES	<u>\$1,002,405</u>	<u>\$987,565</u>	<u>\$1,033,000</u>
INCOME FROM OPERATIONS	\$12,473	(\$78,500)	(\$60,683)
OTHER INCOME			
Revenues from Merch. Jobbing & Contract Work	\$1,000	\$830	\$800
Interest & Dividend Income	1,100	7,712	6,000
New Service Connection Fees	0	6,000	0
Grant Income	<u>0</u>	<u>791</u>	<u>0</u>
TOTAL OTHER INCOME	\$2,100	\$15,333	\$6,800
INTEREST CHARGES			
Interest on Long-Term Debt	<u>\$14,573</u>	<u>\$14,121</u>	<u>\$12,588</u>
TOTAL INTEREST CHARGES	\$14,573	\$14,121	\$12,588
CAPITAL EXPENDITURES			
Equipment	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL CAPITAL EXPENDITURES	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
NET INCOME	\$0	(\$77,288)	(\$66,471)

**Swanton Village
Commercial Building Fund
For The Twelve Months Ending December 31, 2019**

	Year End 2018	2019
ASSETS		
Cash - Operating	\$0	\$153,020
Cash - C/D	114,125	114,815
Cash - Restricted	<u>67,182</u>	<u>70,832</u>
TOTAL CASH	\$181,307	\$338,667
N/R	\$296,800	\$290,800
N/R - Blake Commons	290,000	290,000
N/R - Maquam Holdings	300,000	300,000
Allowance For Uncollectable	(810,000)	(810,000)
Due from Other Funds	<u>380,996</u>	<u>229,034</u>
TOTAL OTHER ASSETS	\$457,796	\$299,834
FIXED ASSETS		
Fixed Assets		
Buildings	\$131,010	\$131,010
Land & Land Rights	5,746	5,746
Equipment	951	951
Accumulated Depreciation	<u>(131,961)</u>	<u>(131,961)</u>
	\$5,746	\$5,746
TOTAL ASSETS	<u>\$644,849</u>	<u>\$644,247</u>
LIAB & RETAINED EARNING		
LIABILITIES		
A/P - Other	<u>\$1,205</u>	<u>\$1,207</u>
	\$1,205	\$1,207
RETAINED EARNINGS		
Retained Earnings	\$643,644	\$643,040
	<u>\$643,644</u>	<u>\$643,040</u>
TOTAL LIAB & RETAINED EARNING	<u>\$644,849</u>	<u>\$644,247</u>

**Swanton Village
Commercial Building Fund
Income Statement
For The Twelve Months Ending December 31, 2018**

	2019 BUDGET	2019 YTD	2020 BUDGET
OTHER OPERATING REVENUES			
Miscellaneous Service Revenues	<u>\$0</u>	<u>\$765</u>	<u>\$0</u>
OTHER OPERATING REVENUES	\$0	\$765	\$0
ADMIN & GENERAL EXPENSES			
OPERATION			
Legal	\$0	\$0	\$0
Property Insurance	<u>0</u>	<u>0</u>	<u>0</u>
ADMIN & GENERAL EXP OPERATION	\$0	\$0	\$0
MAINTENANCE			
Electricity	\$0	\$0	\$0
Water	0	0	0
Sewer	0	0	0
Plant Maintenance	0	0	0
Plant Supplies and Expense	0	0	0
Maintenance of General Plant - Labor	<u>0</u>	<u>0</u>	<u>0</u>
ADMIN & GENERAL EXP MAINT	\$0	\$0	\$0
Depreciation Expense	\$0	\$0	\$0
Property Taxes	0	0	0
Transfer to General Fund	<u>1,200</u>	<u>2,412</u>	<u>0</u>
TOTAL OPERATING EXPENSES	<u>\$1,200</u>	<u>\$2,412</u>	<u>\$0</u>
NET OPERATING INCOME	(\$1,200)	(\$1,647)	\$0
OTHER INCOME			
Interest & Dividend Income	<u>\$25</u>	<u>\$2,249</u>	<u>\$25</u>
TOTAL OTHER INCOME	\$25	\$2,249	\$25
OTHER EXPENSES			
Loss on Disposal of Asset	\$0	\$0	\$0
State of Vermont Recapture	<u>\$1,200</u>	<u>\$1,207</u>	<u>\$0</u>
NET INCOME	<u>(\$2,375)</u>	<u>(\$605)</u>	<u>\$25</u>

SWANTON VILLAGE

120 First Street
PO Box 279
Swanton, VT 05488

INCORPORATED 1888

GRAND LIST \$1,603,429
(April 1, 2019)

E-Mail
Web Address

village@swanton.net
<http://www.swanton.net>

OFFICE HOURS: MONDAY – FRIDAY 7:30 A.M. – 4:00 P.M.
CLOSED 12—12:30 FOR LUNCH
(Tel. 802-868-3397)
(Fax. 802-868-3930)

EMERGENCY PHONE NUMBER -- 911

Missisquoi Valley Rescue	911
Fire	911
Police	911
Village Police Business Office	802-868-4100

PUBLIC UTILITIES – AFTER NORMAL OFFICE HOURS
CALL HIGHGATE POWER PLANT – 802-868-4200

The Village of Swanton would like to recognize the following employees who have reached 25 Years of Service in 2019. We would also like to recognize Marc Longway, who achieved 25 Years of Service in 2018:

Brian Bishop – Water Plant Operator

The Village of Swanton would like to recognize Brian Bishop (pictured bottom right, with Village President Neal Speer) for his 25 Years of Service to the Village of Swanton Water Department and Community. He has achieved being the Water Plant Operator and his expertise in that field is unmatched. Thank you for your service Brian, it is greatly appreciated.

Daren Plouff – Electric Department Head Lineman

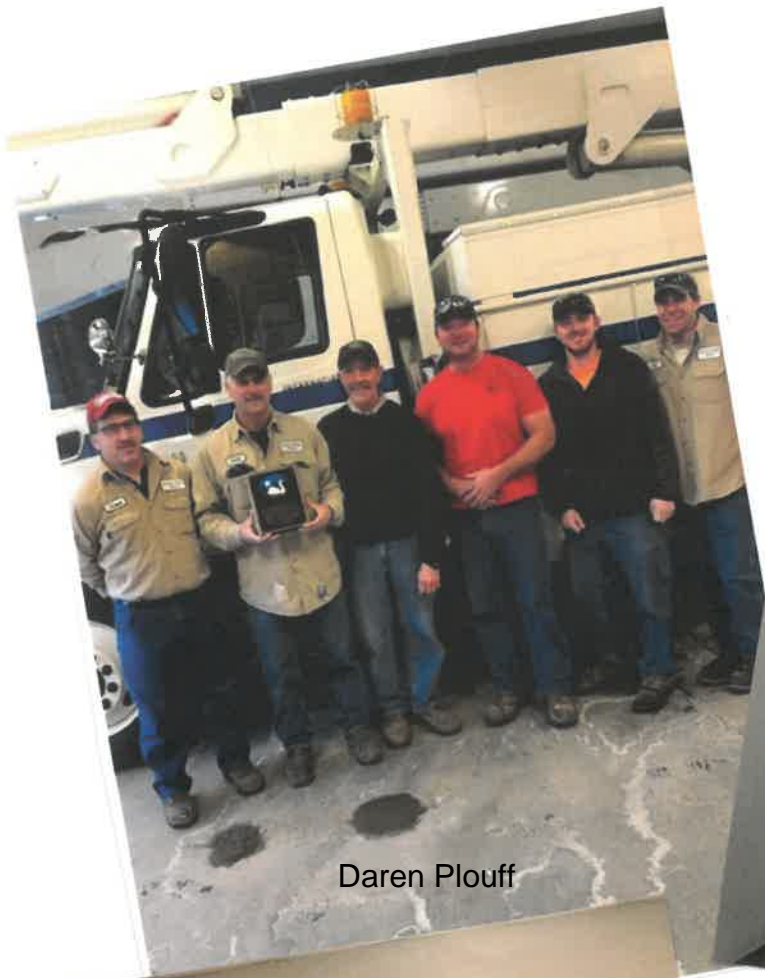
The Village of Swanton would like to recognize Daren Plouff (pictured top left along with electric crew) for his 25 Years of Service to the Village of Swanton Electric Department and Community. He has achieved First Class Lineman and is Head Lineman in the Electric Department. Thank you for your service Daren, it is greatly appreciated.

Marc Longway – IT/Billing Specialist

The Village of Swanton would like to recognize Marc Longway (pictured bottom left with Village Manager Reg Beliveau) for his 25 Years of Service to the Village Office and Community. He has achieved IT/Billing Specialist in the front office and his service to our ratepayers and the Village is greatly appreciated.

2019 Retiree Albert Paradis – Hydro Plant Operator

The Village of Swanton would like to recognize Albert Paradis (pictured top right) for his 11 Years of Service to the Village of Swanton and Community as Hydro Plant Operator. Albert retired in 2019 and we thank him for his service, it was greatly appreciated.



Daren Plouff



Albert Paradis



Marc Longway



Brian Bishop

**Village of Swanton
120 First Street
Swanton, Vermont 05488**

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Please Bring This Report to the Annual Meeting