



## Village of Swanton

### Community Recognition Day Policy

#### Purpose

To recognize Village of Swanton residents and employees whose long-standing service, civic dedication, or personal milestones reflect the values of commitment, integrity, and pride in our community.

#### Eligibility

Honorees must have a demonstrable connection to the Village of Swanton and meet one or more of the following criteria:

1. Village Service Recognition
  - Individuals who have provided 25 years or more of dedicated service to the Village of Swanton in an official capacity, including:
    - Board of Trustees
    - Village President (Chair)
    - Fire Department
    - Police Department
    - Public Works Department
    - Electric Department
    - Water Department
    - Wastewater Department
    - Administration Department
2. Community Service Recognition
  - Village residents who have demonstrated exceptional volunteerism or leadership through long-term participation (10 years or more) in Village-based civic programs or committees, such as:
    - Swanton Enhancement Project (SEP)
    - Beautification Committee
    - Community events or initiatives that directly serve the Village of Swanton.
3. Veteran Recognition
  - Village residents who are U.S. military veterans and have reached the age of 95 years, or
  - Veterans aged 85 and older whose lifetime of service and community involvement reflects great distinction.



## Type of Recognition

- The Village Board of Trustees may, by majority vote, issue a Proclamation designating a specific calendar date as “[Honoree’s Name] Day” in the Village of Swanton.
- The day may be observed annually at the discretion of the Board.
- Proclamations are ceremonial in nature and do not convey legal holidays or closures.

## Nomination & Approval Process

1. Nominations may be submitted by any Village resident, employee, or trustee.
2. Nominations must include a brief biographical summary, service record, and connection to the Village.
3. The Board of Trustees will review nominations at a regular meeting and approve recognitions by motion and majority vote.
4. Approved proclamations will be read into the public record, signed by all Trustees, and presented to the honoree or their family.

## Presentation

- Proclamations will typically be presented at a Village meeting or public event, with copies provided to the honoree and local media.
- The Village Board may coordinate with the Town of Swanton or the Governor’s Office for joint recognition when appropriate.

Adopted by vote of the Village Board of Trustees

Village of Swanton, Vermont this 8th day of December 2025.

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Suzie Kelleher, Trustee

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David Winchester, President

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Adam Paxman, Trustee

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Neal Speer, Trustee